

2010 Widener University  
Campus Security  
and Fire Safety Report

- I. Requirement**
- II. Geography**
- III. Crime Statistics**
- IV. Campus Security Authorities**
- V. Statistics from Local Law Enforcement**
- VI. The Daily Crime Log**
- VII. Emergency Response and Evacuation Procedures**
- VIII. Timely Warnings**
- IX. Reporting a Crime and Crime Prevention**
- X. Residence Hall Access**
- XI. Campus Safety Department**
- XII. Counseling Services**
- XIII. Campus Safety Awareness and Crime**
- XIV. Off Campus Criminal Activity**
- XV. Drug and Alcohol Policy**
- XVI. Sexual Offenses**
- XVII. Sexual Offenders Notification Policy**
- XVIII. Report to Education Department (ED) Via the Web Based Data Collection**
- XIX. Missing Persons Policy**
- XX. Fire Safety Log**
- XXI. Fire Safety Statistics**
- XXII. Annual Fire Safety Report**

## **I. Requirement:**

The Student Right to Know and Campus Security Act (Public Law 101-542) was signed into law by President Bush in 1990 and went into effect on September 1, 1991. Title II of this act is known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). It requires the disclosure of crime statistics for the most recent three calendar years, as well as disclosure of the institution's current security policies. Institutions are also required to issue emergency notifications or timely warnings when necessary. The annual crime statistics are included in section III of this document. All information, policies and procedures in this report were last updated on September 28, 2011.

Widener University must comply with the requirements of this act which is enforced by the United States Department of Education. The Campus Safety Department is responsible for collecting all crime reports from campus security authorities and local police for inclusion in the annual security report.

The annual security and fire safety report is published and distributed annually by October 1st. The Executive Director of Enrollment Services informs all students of the location of the report. The Associate Vice President for Administration informs all employees of the location of the report. All new students and employees are informed of the location of the report during their initial orientation. Prospective employees and students are provided with a copy of the report upon request. The location of the report is also set forth in several University publications.

The Director of Campus Safety is responsible to submit the annual crime statistics for all campuses to the Federal Government's Department of Education's web site by October 1st each year. He is also responsible to submit the annual crime statistics to the Pennsylvania State Police by February 15th each year.

This report will include crime statistics for following categories:

Offenses:

- a. Murder and non-negligent manslaughter
- b. Negligent manslaughter
- c. Forcible sex offenses
- d. Non-forcible sex offenses
- e. Robbery
- f. Aggravated assault
- g. Burglary
- h. Motor vehicle theft
- i. Arson
- j. Hate crimes

Arrests and Referrals:

- a. Weapons possession
- b. Drug law
- c. Liquor law

## **II. Geography**

Chester Campus – The boundaries are generally described as I-95 to the south, the west side of Melrose Avenue to the east, the south side of 18<sup>th</sup> Street to the north and the east side of Providence Avenue to the west.

Wilmington Campus – The boundaries are generally described as Concord Pike to the west, the moat between the shopping center and the campus to the south, the country club to the east and the maintenance complex, rugby field, the townhouses and adjacent parking lots to the north.

Harrisburg Campus – The boundaries are generally described as all of the property bounded by Thea Drive to the south, both sides of Vartan Way going north, including the parking lot, buildings, basketball/tennis courts and the surrounding land. Also included is the Maintenance complex on Progress Avenue.

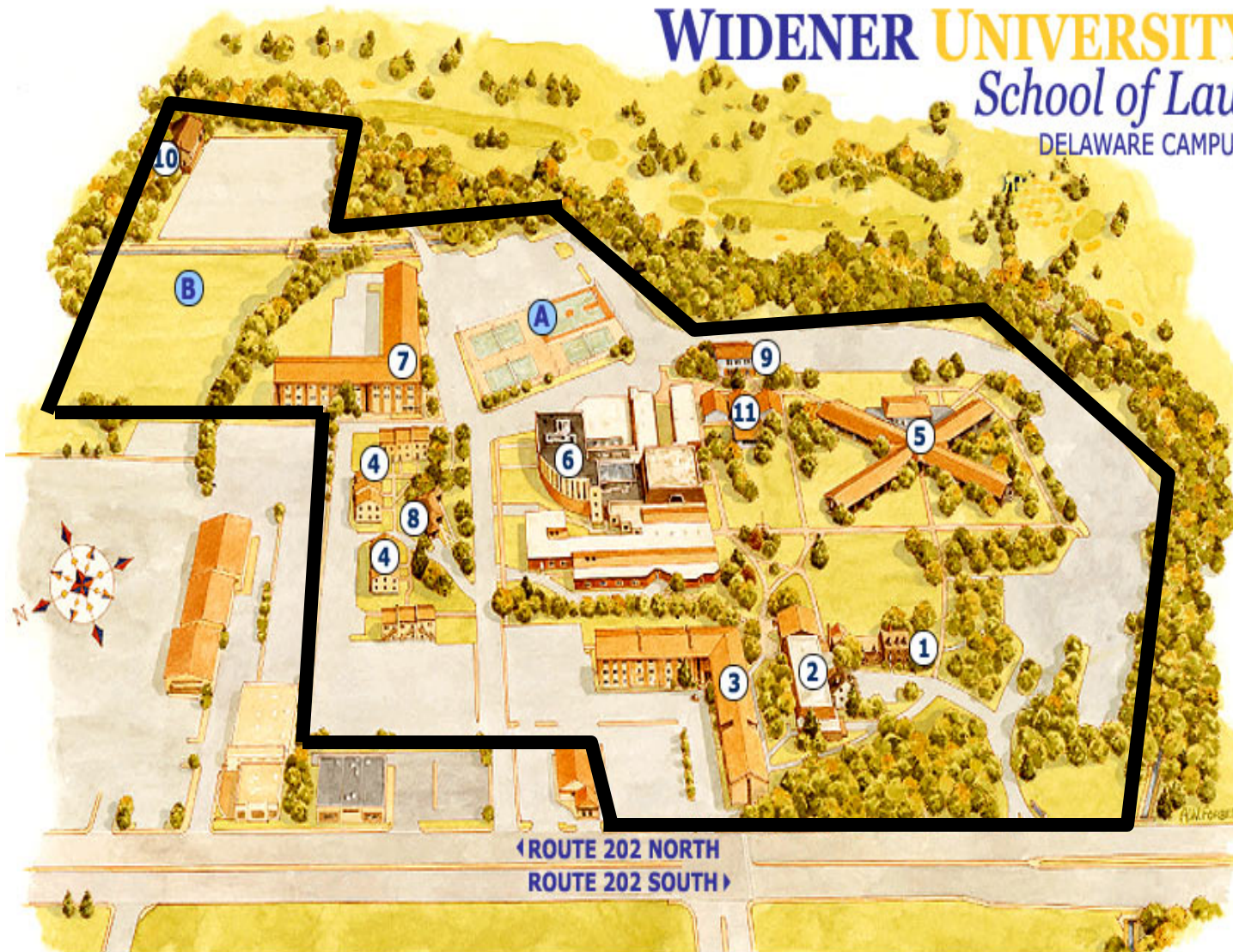
Exton Campus – The boundaries are generally described as the walkways, parking lot and driveways surrounding 825 Springdale Drive.



# WIDENER UNIVERSITY

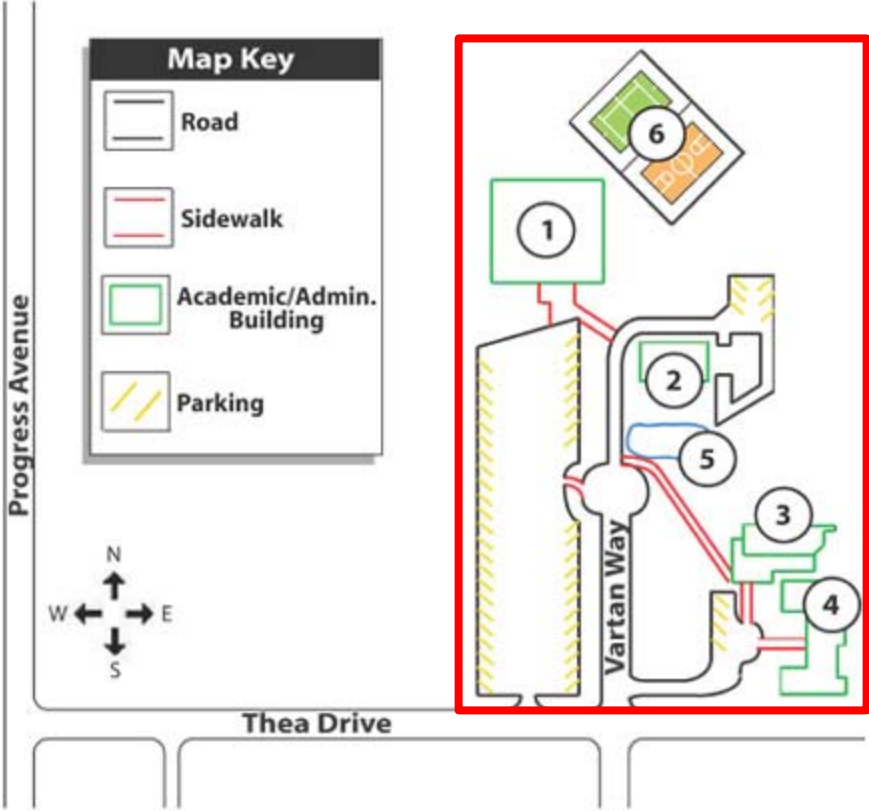
## School of Law

DELAWARE CAMPUS



- 1 Geesey House**  
Admissions Development  
Alumni Relations
- 2 Barristers' Club (Dining)**
- 3 Concord Residence Hall**  
Campus Safety  
Student Housing
- 4 Townhouses**  
Student Housing
- 5 Polishook Hall**  
Classrooms  
Law Reviews  
Legal Educational Institute  
Moe Levine Trial Advocacy Honor Society  
Moot Court Honor Society
- 6 Law School Building**  
Library/Legal Information Center  
Bursar's Office  
Career Development Office  
Classrooms  
Computer Lab  
Copy Center  
Dean's Office  
Environmental Law Clinic  
Faculty Offices  
Financial Aid Office  
Graduate Programs  
Health Law Institute  
International Programs  
Law Clinics  
Mailroom  
Moot Courtroom  
Office of Student Affairs  
Registrar  
Student Bar Association
- 7 Shipley Residence Hall**  
Student Housing
- 8 Passmore House**  
Campus Services (Housing Office)  
Basketball Courts
- 9 Bookstore**  
Campus Services (Housing Office)
- 10 Maintenance Building**
- 11 Additional Classroom Buildings**
- A Tennis & Basketball courts**
- B Rugby Field**

Widener University  
Harrisburg Campus



## Crime Statistics

Widener University **Chester** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

### Criminal Offenses – Residence Halls (Chester Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>PA Crime Rate 21 per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses - forcible	2	0	1	21
Sex Offenses – non-forcible	0	0	0	0
Robbery	1	0	0	0
Aggravated Assault	0	1	0	0
Burglary	9	1	2	42
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	0	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	10	6	126
Liquor Law Referrals	197	199	242	5,120
Drug Law Arrests	0	2	4	84
Drug Law Referrals	13	13	11	232
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	0	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

The annual crime statistics for 2010 and prior years relating to disciplinary referrals were compiled in accordance with the guidelines published in the U.S. Department of Education’s The Handbook for Campus Crime Reporting dated June, 2005.

Widener University **Chester** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – On-Campus (Chester Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>PA Crime Rate 21 per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses – forcible	2	0	1	21
Sex Offenses – non-forcible	0	0	0	0
Robbery	3	0	0	0
Aggravated Assault	4	2	3	63
Burglary	19	1	3	630
Motor Vehicle Theft	1	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	0	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	18	13	275
Liquor Law Referrals	209	232	284	6009
Drug Law Arrests	1	3	5	105
Drug Law Referrals	14	19	11	232
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	2	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

Widener University **Chester** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – Non-Campus (Chester Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>PA Crime Rate 21 per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses – forcible	0	0	0	0
Sex Offenses – non-forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	2	42
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	0	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	0	0	0
Liquor Law Referrals	0	0	0	0
Drug Law Arrests	0	0	0	0
Drug Law Referrals	0	0	0	0
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	2	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

The annual crime statistics for 2010 and prior years relating to disciplinary referrals were compiled in accordance with the guidelines published in the U.S. Department of Education’s The Handbook for Campus Crime Reporting dated June, 2005.

Widener University **Chester** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – Public Property (Chester Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>PA Crime Rate 21 per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses – forcible	0	0	0	0
Sex Offenses – non-forcible	0	0	0	0
Robbery	1	0	2	42
Aggravated Assault	2	0	1	21
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	0	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	2	2	42
Liquor Law Referrals	3	1	0	0
Drug Law Arrests	0	1	0	0
Drug Law Referrals	0	1	0	0
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	0	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

The annual crime statistics for 2010 and prior years relating to disciplinary referrals were compiled in accordance with the guidelines published in the U.S. Department of Education’s The Handbook for Campus Crime Reporting dated June, 2005.

**Other Reportable categories required by Pennsylvania law (Chester Campus)**

<b>Criminal Offense (includes attempts)</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>PA Crime Rate 21 per 100,000</b>
Other assaults – not aggravated	4	8	6	126
Larceny – thefts (except motor vehicle)	12	27	6	126
Vandalism	6	6	4	84
Disorderly conduct	6	7	7	148
Other minor offenses – except traffic	12	5	6	126

Widener University **Delaware** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – Residence Halls (Delaware Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>PA Crime Rate 74 per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses – forcible	0	0	0	0
Sex Offenses – non-forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	0	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	0	0	0
Liquor Law Referrals	0	0	0	0
Drug Law Arrests	0	0	0	0
Drug Law Referrals	0	0	0	0
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	0	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

The annual crime statistics for 2010 and prior years relating to disciplinary referrals were compiled in accordance with the guidelines published in the U.S. Department of Education’s The Handbook for Campus Crime Reporting dated June, 2005.

Widener University **Delaware** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – On-Campus (Delaware Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>PA Crime Rate 74 per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses – forcible	0	0	0	0
Sex Offenses – non-forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	1	0	2	148
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	2	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	0	0	0
Liquor Law Referrals	0	0	0	0
Drug Law Arrests	0	0	0	0
Drug Law Referrals	0	0	0	0
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	0	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

The annual crime statistics for 2010 and prior years relating to disciplinary referrals were compiled in accordance with the guidelines published in the U.S. Department of Education’s The Handbook for Campus Crime Reporting dated June, 2005.

Widener University **Delaware** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – Non-Campus (Delaware Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>PA Crime Rate 74 per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses – forcible	0	0	0	0
Sex Offenses – non-forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	0	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	0	0	0
Liquor Law Referrals	0	0	0	0
Drug Law Arrests	0	0	0	0
Drug Law Referrals	0	0	0	0
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	0	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

The annual crime statistics for 2010 and prior years relating to disciplinary referrals were compiled in accordance with the guidelines published in the U.S. Department of Education’s The Handbook for Campus Crime Reporting dated June, 2005.

Widener University **Delaware** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – Public Property (Delaware Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>PA Crime Rate 74 per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses – forcible	0	0	0	0
Sex Offenses – non-forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	0	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	0	0	0
Liquor Law Referrals	0	0	0	0
Drug Law Arrests	0	0	0	0
Drug Law Referrals	0	0	0	0
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	0	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

The annual crime statistics for 2010 and prior years relating to disciplinary referrals were compiled in accordance with the guidelines published in the U.S. Department of Education’s The Handbook for Campus Crime Reporting dated June, 2005.

Widener University **Harrisburg** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – Residence Halls (Harrisburg Campus)

There are no Residence Halls on the Harrisburg campus.

Widener University **Harrisburg** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – On-Campus (Harrisburg Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>PA Crime Rate 178 per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses – forcible	0	0	0	0
Sex Offenses – non-forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	0	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	0	0	0
Liquor Law Referrals	0	0	0	0
Drug Law Arrests	0	0	0	0
Drug Law Referrals	0	0	0	0
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	0	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

The annual crime statistics for 2010 and prior years relating to disciplinary referrals were compiled in accordance with the guidelines published in the U.S. Department of Education's The Handbook for Campus Crime Reporting dated June, 2005.

Widener University **Harrisburg** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – Non-Campus (Harrisburg Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>PA Crime Rate 178 per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses – forcible	0	0	0	0
Sex Offenses – non-forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	0	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	0	0	0
Liquor Law Referrals	0	0	0	0
Drug Law Arrests	0	0	0	0
Drug Law Referrals	0	0	0	0
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	0	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

The annual crime statistics for 2010 and prior years relating to disciplinary referrals were compiled in accordance with the guidelines published in the U.S. Department of Education’s The Handbook for Campus Crime Reporting dated June, 2005.

Widener University **Harrisburg** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – Public Property (Harrisburg Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>PA Crime Rate 178 per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses – forcible	0	0	0	0
Sex Offenses – non-forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	0	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	0	0	0
Liquor Law Referrals	0	0	0	0
Drug Law Arrests	0	0	0	0
Drug Law Referrals	0	0	0	0
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	0	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

On the Harrisburg campus, there were no criminal offenses (including attempts) in 2008, 2009, and 2010 in any of the reportable categories required by Pennsylvania law.

The annual crime statistics for 2010 and prior years relating to disciplinary referrals were compiled in accordance with the guidelines published in the U.S. Department of Education's The Handbook for Campus Crime Reporting dated June, 2005.

Widener University **Exton** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – Residence Halls (Exton Campus)

There are no Residence Halls on the Exton campus.

Widener University **Exton** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – On-Campus (Exton Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses – forcible	0	0	0	0
Sex Offenses – non-forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	1	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	0	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	0	0	0
Liquor Law Referrals	0	0	0	0
Drug Law Arrests	0	0	0	0
Drug Law Referrals	0	0	0	0
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	0	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

The annual crime statistics for 2010 and prior years relating to disciplinary referrals were compiled in accordance with the guidelines published in the U.S. Department of Education's The Handbook for Campus Crime Reporting dated June, 2005.

Widener University **Exton** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – Non-Campus (Exton Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses – forcible	0	0	0	0
Sex Offenses – non-forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	0	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	0	0	0
Liquor Law Referrals	0	0	0	0
Drug Law Arrests	0	0	0	0
Drug Law Referrals	0	0	0	0
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	0	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

The annual crime statistics for 2010 and prior years relating to disciplinary referrals were compiled in accordance with the guidelines published in the U.S. Department of Education’s The Handbook for Campus Crime Reporting dated June, 2005.

Widener University **Exton** Campus Annual Federal Clery Crime Statistics for January through December 2008, 2009, & 2010

Criminal Offenses – Public Property (Exton Campus)

<b>Criminal Offense</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>Per 100,000</b>
Murder/Non-negligent manslaughter	0	0	0	0
Negligent manslaughter	0	0	0	0
Sex Offenses – forcible	0	0	0	0
Sex Offenses – non-forcible	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Hate Crimes* - Murder/Non-negligent manslaughter	0	0	0	0
Hate Crimes* - Negligent manslaughter	0	0	0	0
Hate Crimes* - Sex Offenses – forcible	0	0	0	0
Hate Crimes* - Sex Offenses – non-forcible	0	0	0	0
Hate Crimes* - Robbery	0	0	0	0
Hate Crimes* - Aggravated Assault	0	0	0	0
Hate Crimes* - Burglary	0	0	0	0
Hate Crimes* - Motor Vehicle Theft	0	0	0	0
Hate Crimes* - Arson	0	0	0	0
Hate Crimes* – Larceny/Theft	0	0	0	0
Hate Crimes* – Simple Assault	0	0	0	0
Hate Crimes* – Intimidation	0	0	0	0
Hate Crimes* – Destruction/Damage/Vandalism of property	0	0	0	0
Hate Crimes* – Any other Crimes Involving Bodily Injury	0	0	0	0
Liquor Law Arrests	0	0	0	0
Liquor Law Referrals	0	0	0	0
Drug Law Arrests	0	0	0	0
Drug Law Referrals	0	0	0	0
Weapon Law Arrests	0	0	0	0
Weapon Law Referrals	0	0	0	0

\* Crimes that manifest evidence of prejudice based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.

On the Exton campus, there were no criminal offenses (including attempts) in 2008, 2009, and 2010 in any of the reportable categories required by Pennsylvania law.

The annual crime statistics for 2010 and prior years relating to disciplinary referrals were compiled in accordance with the guidelines published in the U.S. Department of Education’s The Handbook for Campus Crime Reporting dated June, 2005.

### **III. Campus Security Authorities**

Federal law, specifically the Clery Act, requires Widener University to compile and publish crime statistics in an Annual Security Report for our campuses and certain other areas. The Director of Campus Safety is responsible for identifying individuals or offices with significant responsibility for student and campus activities. Campus Security Authorities, as defined below by the Clery Act, are required to report crimes that will be included in the Annual Security Report. Campus Security Authorities are advised of their responsibilities and provided a list of Clery crimes and a form for documenting incidents.

#### **Campus Security Authorities are:**

- Members of the Campus Safety Department.
- Any individual who has responsibility for campus security.
- Any individual or organization specified by Widener University's security policies as an individual or organization to which students and employees should report criminal offenses.
- An official of Widener University who has significant responsibility for student and campus activities.

#### **Crimes that must be reported include:**

Murder/Non-Negligent Manslaughter

Forcible Sex Offenses

Non-Forcible Sex Offenses

Robbery

Aggravated Assault

Burglary

Motor Vehicle Theft

Arson

Arrests and Referrals for Disciplinary Action for Liquor, Drug and Weapons Law Violations

Hate Crimes for the foregoing offenses, other offenses involving bodily injury, and for Larceny/Theft,

Simple Assault, Intimidation and

Destruction/Damage/Vandalism of Property

The documentation for Campus Security Authorities is maintained by the Administrative Assistant to the Director of Campus Safety for the Chester and Exton Campuses and the Chief of Safety for the School of Law for the Wilmington and Harrisburg Campuses.

Campus Security Authorities are responsible to report crimes to the Campus Safety Department. Campus Safety will then write a Field Report about the incident.

The crime statistics included in the report are compiled by the Office of Campus Safety under the direction of the Director of Campus Safety and with the cooperation of the Office of Judicial Affairs and other campus security authorities. Statistics for the Chester campus are reviewed by outside University counsel in consultation with the Director of Campus Safety and his administrative assistant.

#### **IV. Statistics from Local Law Enforcement**

The Campus Safety Department will request crime statistics from State and Local Police agencies that have jurisdiction for Widener University campuses. The Director of Campus Safety is responsible for requesting crime statistics from the local police in the cities of Chester and Exton. The Chief of Campus Safety for the School of Law is responsible for requesting crime statistics from the Delaware State Police and the Susquehanna Township Police.

#### **V. The Daily Crime Log**

The purpose of the daily crime log is to record alleged criminal incidents that have been reported to the local police and/or the Campus Safety Department. The log contains the nature of the alleged criminal incident, the date and time of the occurrence and the report, a narrative description of the incident, the location of the incident, and the disposition of the incident.

On the Chester campus, the log is located at the Campus Safety Office in the Old Main Building with the administrative assistant. The Exton Campus Daily Crime Log is maintained by the administrative assistant and located on the Chester campus. On the Wilmington campus, the log is located at the Campus Safety Office in the Concord Hall Lobby. On the Harrisburg campus, the log is located at the Campus Safety Office in the lobby of the Library. The Wilmington and Harrisburg logs are maintained by the Chief of Campus Safety.

The most recent sixty day period is open to public inspection during normal business hours upon request.

## **VI. Emergency Response and Evacuation Procedures**

The University's Crisis Management Plan includes information about incident terms, operating status parameters, incident priorities, performance expectations, shelter in place and evacuation guidelines, and local contingency and continuity planning requirements. The University departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. The University conducts at least one emergency response exercise each year, such as table top exercises, field exercises, and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the Crisis Management Plan and the capability of the institution to respond to a crisis.

When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually the Campus Safety Officers, local police or fire department, and emergency medical services. These groups respond and work together to manage the incident. Depending on the nature of the incident, other Widener University departments and other local government agencies could also be involved in responding to the incident.

All members of the Widener University community are advised to notify the Widener University Campus Safety Department of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. The Campus Safety Department has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, the Campus Safety Department has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If that is the case, Federal Law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation.

The Campus Safety Department and Public Relations Office receive information from various offices/departments on campus, such as the Student Affairs Office, Fire Marshal, and President's Office. If there is confirmation of a significant emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the Widener Community, the President's Office, Campus Safety, and Public Relations will collaborate to determine the appropriate segment or segments of the campus community to receive a notification. These offices will also determine the content of the message and if some or all of the systems described below will be used to communicate the threat to the Widener Community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population. The President's Office, Campus Safety, and Public Relations will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: Campus Safety, local Police and/or the Fire and Emergency Medical Services), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to members of the Widener community, the University has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the Widener campus community. These methods of communication include network emails, emergency text messages that can be sent to a cell phone, e-mail, or PDA (individuals can sign up for this service on the Campus Safety web site), and emergency messages that scroll across computer screens when logged into the University

system. The University will also use the Widener website, postings, telephone, and word of mouth (ex. Campus Safety Officers, Student Affairs staff, and bullhorns) to notify the public. The University will post updates during a critical incident on the Widener University website at [www.widener.edu](http://www.widener.edu). Individuals can call Widener University's recorded information telephone line at 610-499-4600 for updates.

Members of the Widener community who are interested in receiving information about emergencies on campus should sign up for the emergency text message system and should use the Campus Safety website or the 610-499-4600 line for obtaining updates in the event of an emergency on campus.

The President issues the order to evacuate, when necessary, any of the university's campuses or buildings. The senior vice president for administration & finance approves and coordinates all evacuation procedures, to include selecting a proposed recovery site. The dean(s) of students will coordinate sites for resident community members. The Director of Operations and Chief Information Officer coordinate physical assets and communication assets to support university functions that have been relocated. Transportation of supplies, equipment, and personnel are coordinated by the Director of Operations. The Director of Campus Safety ensures safety and security before, during, and after a campus evacuation.

## VII. Timely Warnings

Campus-wide timely warnings are provided to give students, faculty, and staff timely notification of crimes and other events that may represent a serious or ongoing threat to the campus community and to heighten safety awareness. Timely warnings may also seek information that may lead to arrest and conviction of the offender when violent crimes against persons or substantial crimes against property have been reported.

The Campus Safety Department is responsible for issuing a timely warning when a crime is reported to or brought to the attention of the Campus Safety Department or other campus security authorities, and that crime represents a serious or ongoing threat to the safety of members of the University community. Information for timely warnings may also come from other law enforcement authorities. The Campus Safety Department will communicate with local police departments to ensure we receive immediate information in regards to threats to our Widener University communities. Every attempt will be made to issue the warning as soon as possible after the incident is reported to the Campus Safety Department; however, the release is subject to the availability of accurate facts concerning the incident. Timely warnings are initiated and/or approved by the Campus Safety Department and/or his or her designee and/or the combined efforts of the President and/or his or her designee, the Provost and/or his or her designee and/or the Senior Vice President for Administration and Finance and/or his or her designee and are distributed by the Campus Safety Department and/or his or her designee.

The Campus Safety Department may prepare a timely warning whenever a report is received of a violent crime against a person, a substantial crime against property or an emergency situation on or near campus that represents a serious or ongoing threat to the safety of students, faculty and staff. Crimes for which a timely warning may be appropriate include, but are not limited to: Murder, manslaughter, sex offenses, robbery, aggravated assault, burglary, arson, motor vehicle theft, hate crimes, violations of liquor and drug laws, and illegal weapons possession. Timely warnings typically include the following information, if known:

1. A statement of the incident, including the nature and severity of the threat and locations or persons who might be affected;
2. Any connection to previous incidents;
3. Physical description and/or composite drawing of the suspect;
4. Date and time the warning was released;
5. Other relevant and important information, such as any bias motive, the gender of the victim, and/or student/non-student status; and/or
6. Appropriate safety tips.

Depending on the particular circumstances of the incident, timely warnings may be distributed by any one or more of the following means:

1. Posting on the campus-wide electronic bulletin board on the Campus Cruiser website under "announcements";
2. The e2Campus Alert text messaging and e-mail system;
3. Posting on the front doors of residence halls, fraternity and sorority houses, the University Center and/or other locations;
4. News releases;
5. Campus media;
6. Door to door notification in residence halls, fraternity houses and sorority houses;

Due to limitations in the number of characters that may be distributed via the e2Campus Alert text messaging and e-mail system, an abbreviated version of a timely warning may be issued through such system. In all circumstances where a timely warning is issued via the e2Campus Alert system, students, faculty and staff are advised to check the University's website for additional information.

Anyone with information warranting a timely warning should report the circumstances to the Campus Safety Office, by phone 610-499-4200 (Chester), 302-477-2200 (Wilmington) or 717-541-3948 (Harrisburg) or in person at the Campus Safety Department Offices located on their respective campus.

Our emergency communication systems are tested and documented at least twice per year.

Widener University has an excellent relationship with all of our state and local police departments. The Campus Safety Department communicates with law enforcement by monitoring their radio transmissions and/or contacting them immediately when an emergency occurs. The Chester campus also has a contracted law enforcement officer that serves as a liaison between Widener University and the local police.

## **VIII. Reporting a Crime and Crime Prevention**

All students, faculty, staff, and guests are expected to report any unusual or suspicious incidents to Campus Safety, which will dispatch an officer to evaluate the situation. Following the incident evaluation, the Safety Department will immediately contact the necessary university and external authorities.

Any victim or witness of a crime who desires to report an incident on a voluntary and confidential basis may do so through the Director of Campus Safety, Chief of Campus Safety, Campus Safety Administrators, Campus Safety Officers, Deans of Students, Athletic Director and coaches, graduate area coordinators, and/or resident assistants. The individual's identity will be safeguarded when possible. The incident will be included in Widener University's crime statistics. University professional and pastoral counselors will encourage victims and witnesses to report crimes on a voluntary and confidential basis, if appropriate.

The Campus Safety Department closely cooperates with the Provost's Office, Human Resources Department, and Student Affairs to disseminate information about safety and security matters to the campus community through text messages, newsletters, annual brochures, and regularly scheduled staff meetings.

Representatives of the Campus Safety Department are among those who participate in regularly scheduled residence hall meetings conducted by the Residence Life staff. Reporting crimes, personal safety, housing security, and enforcement procedures are extensively covered during these meetings, which are designed to increase the residential student's understanding and awareness of the responsibilities of community living.

Crime prevention is also discussed during student and faculty orientations. In addition, articles and announcements in the campus's weekly student newspaper, *The Dome*, serve as advisories and reminders to the readers to take responsible steps to ensure safety.

Most University facilities are open to the public during normal business hours. All individuals accessing University facilities must adhere to all federal and state laws, as well as all University policies. Administrative and academic buildings are opened at approved times and secured by Campus Safety upon the completion of their scheduled use. When administrative and academic buildings are secure, only individuals with written or verbal authorization from the building administrator, department head, or Director or Chief of Campus Safety will be permitted into the building.

## **IX. Residence Hall Access**

Entrances to all student housing are locked twenty-four (24) hours per day and are accessible only to bona fide residents via identification card access system. Residents are provided access to the hall they reside in via their identification card. All access to residence halls is monitored by Campus Safety. Guests are given access to the building only with the permission of the resident they are visiting. The resident student is responsible for the behavior of their guest while they are in the building. Widener community members are required to carry their identification cards at all times. All University employees, students, contractors, and vendors are required to display identification when requested by a university official. In accordance with state law, the university reserves the right to ban persons from university property.

Access to student housing facilities is limited to those with authorization. The Office of Residence Life, Campus Safety personnel, housekeepers, medical staff, physical plant staff, Campus Services personnel, and emergency or medical personnel may enter the buildings and individual rooms only for health and welfare purposes. Campus Safety is also permitted to enter a student room in the interest of student safety.

All residence halls, with the exception of the Townhouses on the Wilmington campus, are equipped with exterior telephones to allow visitors to contact residents inside the building. When contacted, it is the responsibility of the resident to go to the front door of the residence hall to greet and provide access for their guests.

Many of the residence halls are equipped with pressure sealed doors to prevent them from accidentally or intentionally being left open. Auxiliary doors are electronically connected to an alarm system preventing entrance or egress except during emergencies.

All doors to student rooms are equipped with locks, and in those rooms where window access is likely, window locks are provided. If a student loses his or her key, the room in question is re-keyed promptly by the university locksmith. The student will be charged a fee for the lock change.

### **Widener University – Chester Campus**

University living quarters provide pleasant accommodations for undergraduate residential students in twenty-two facilities, with a total capacity of 1,430.

Located on the campus quadrangle and surrounding streets, the facilities include traditional two-person-per-room residence halls, apartment style accommodations, co-ed and single-sex halls, and smaller houses, many of which are theme houses for social or special interest groups (e.g., sororities, fraternities, international students).

A small number of single rooms and rooms for more than two persons are available. No housing is provided for married students. Full-time students are given priority over those carrying fewer than 12 credits. Graduate students, other than graduate resident assistants, may choose to live in on-campus apartment-style accommodations or in smaller university-owned houses adjacent to the campus, on a space available basis.

Housing assignments for new students are made by the Office of Residence Life. Returning students usually prefer to participate in the lottery system, whereby accommodations are assigned on a student-preference basis with priority given to class standing, academic record, and semesters-in-campus residence.

**Widener University School of Law – Delaware Campus**

University living quarters provide pleasant accommodations for graduate residential students in 151 resident hall rooms and 24 one and two-bedroom apartments with a total capacity of 193.

Located on the northwest corner of the campus, facilities include traditional single occupancy rooms in co-ed residence halls and townhouse facilities, which contain the one- and two-bedroom apartments. Housing selection opens in March of each year. Returning students are given priority in room assignments and new students are offered on-campus housing upon acceptance.

The Office of Campus Services administers housing. Access to student housing facilities is limited to those with authorization. If a student loses his or her key, the room in question is re-keyed and new keys are issued. The student will be charged a fee for any lost key.

Visitors are permitted in university housing only if accompanied by a resident, who is responsible for the behavior of the guest. Non-Widener overnight guests are requested to register with the Campus Safety Office.

During vacation and holiday periods, university residence facilities are open, though the university reserves the right to reassign students to other on-campus accommodations.

**Widener University School of Law – Harrisburg Campus and Widener University – Exton Campus**

There are no residential students on these campuses.

## **XI. CAMPUS SAFETY DEPARTMENT**

### **Main Campus**

Centrally located on the ground level of Old Main on the Chester Campus, the Campus Safety Department provides 24-hour-per-day, seven-day-a-week service and protection. The department uses highly visible officers on bicycles, vehicles, and foot patrols. Additionally, the campus is closely monitored via surveillance cameras and emergency call stations are located throughout the campus.

Campus Safety provides:

- Escort service for individual protection.
- Transportation to nearby medical facilities for emergencies.
- Two shuttle buses that circulate the campus four times per hour from 6:00 p.m. to 1:00 a.m. on weekdays and until 2:00 a.m. on weekends. The shuttle also provides transportation to nearby off-campus locations.

Widener's four campuses are kept peaceful by the combined efforts of the entire community. Intelligent, safety-conscious respect for self and others is expected of everyone – students, faculty, staff, and guests.

The Campus Safety Department reports to the Senior Vice President of Administration and Finance and works closely with the Operations and Maintenance Department. Safety is a primary concern in the maintenance, grounds keeping, and lighting on campus. Campus Safety also works closely with the Office of Student Affairs and other university offices to ensure that safety policies and procedures are uniformly executed and conveyed in a clear and consistent fashion to students, faculty, and staff.

The Safety Department enjoys an excellent working relationship with the City of Chester Police Department, which has primary police jurisdiction for the Main Campus. All matters brought to the attention of Campus Safety are investigated to determine appropriate action, and victims of possible crimes are given the opportunity to report the incident to the local police department. The university also works closely with Pennsylvania State Police and other enforcement agencies. Widener University has no written agreement or memorandum of understanding with the local police regarding the investigation of alleged criminal offenses.

Safety personnel on the Chester Campus are identified under Pennsylvania Law as "Special Officers" with the power to detain and arrest, whose authority is limited to the immediate and adjacent vicinity of university property. The safety officers do not carry weapons.

The force is composed of a director, deputy director, assistant director, fire marshal, locksmith, secretary, and 59 full-time officers. Eight part-time officers supplement the force during evening hours. At special events, fully certified Pennsylvania police officers are used as needed.

All of Widener's officers receive mandatory on-the-job and in-service training and are instructed in first aid and cardio-pulmonary resuscitation, with most officers currently certified by the American Red Cross in cardiopulmonary resuscitation (CPR).

### **Delaware School of Law**

Located in the lobby of the Concord Residence Hall, the Campus Safety Department provides 24-hour-per-day, seven-days-per-week service and protection, responding to alarm violations as well as walk-in

and telephone requests. The department utilizes foot, bicycle, and vehicular patrol to ensure highly visible coverage of the campus.

The Campus Safety Department enjoys an excellent working relationship with the Delaware State Police, which has primary police jurisdiction for the Delaware Campus. All matters brought to the Campus Safety Department's attention are investigated to determine appropriate action, and victims of possible crimes are offered the opportunity to report the incident to the state police. In the event of a crime involving violence, major property loss, or a felony, the department automatically contacts the state police. Widener University has no written agreement or memorandum of understanding with the local police regarding the investigation of alleged criminal offenses.

Safety personnel are identified under the Delaware Code as proprietary agents of the university whose authority is limited to the immediate and adjacent vicinity of university property. The safety officers do not carry weapons. Widener safety officers in Delaware do not have the power to arrest. In addition to the Director and Chief, 21 full-time safety officers, including on-duty shift supervisors, comprise the authorized force.

### **Harrisburg School of Law**

Located in the lobby of the ground floor of the library, the Campus Safety Desk provides safety service to the campus, responding to alarm violations as well as walk-in and telephone requests. The department utilizes vehicular patrol to ensure highly visible coverage of the campus.

The Campus Safety Department enjoys an excellent working relationship with the Susquehanna Township Police Department, which has primary police jurisdiction for the Harrisburg Campus. All matters brought to the Campus Safety Department's attention are investigated to determine appropriate action, and victims of possible crimes are offered the opportunity to report the incident to the Susquehanna Township police. In the event of a crime involving violence, major property loss, or a felony, the department automatically contacts the state police. Widener University has no written agreement or memorandum of understanding with the local police regarding the investigation of alleged criminal offenses.

Safety personnel are identified under the Pennsylvania Code as proprietary agents of the university whose authority is limited to the immediate and adjacent vicinity of university property. The safety officers do not carry weapons. Widener safety officers in Harrisburg do not have the power to arrest. The force is composed of 2 full-time and 2 part-time officers.

### **Exton Campus**

The safety and security of the campus is provided by the Exton police. Widener University has no written agreement or memorandum of understanding with the local police regarding the investigation of alleged criminal offenses.

## **XII. COUNSELING SERVICES**

Students seeking counseling, mental health, or student services relating to incidences of sexual assault or otherwise should contact the Widener University Counseling Center, which can advise them of available services both on campus and in the community.

Counseling is available to all students who feel they need the service of a trained and licensed counselor. Specific information related to counseling resources for all Widener Law School students is outlined in the Widener School of Law Student handbook.

The Delaware Campus counselor is located in the Law Building on the 2nd Floor in the Arsht Conference Room. The counselor is available on Monday, Tuesday, and Thursday by appointment. The phone number is 302-477-2263.

Delaware Campus students are able to take advantage of the Student Counseling Center at the Widener main campus in Chester, PA. Contact information:

Widener University Counseling Center  
301 East 19th Street  
Chester, PA 19013  
610-499-1261

Harrisburg Students may coordinate their need for counseling services through the office of the Dean of Students at the Harrisburg Campus who oversees a contract with a local counseling service. Contact information:

Widener University School of Law  
Office of the Dean of Students  
3800 Vartan Way  
Harrisburg, PA 17106  
717-541-3952

Counseling services are available for those staff and faculty who maintain counseling as an option in their university offered health care plan. For more information on counseling services at Widener University go to: [www.widener.edu/counselingcenter/](http://www.widener.edu/counselingcenter/).

### **XIII. CAMPUS SAFETY AWARENESS AND CRIME**

During all orientation programs, the Campus Safety Department in collaboration with Student Affairs, conducts Safety Awareness and Crime Prevention programs. The theme of the programs is that "Safety is a Shared Responsibility" and all community members must always take appropriate action to ensure their personal safety. Subjects offered during these programs include: preventing sexual assault, drug and alcohol abuse, theft and vandalism, personal safety and resident hall security.

Widener University also offers Lifelong Learning and Professional Development courses for employees. Each semester, the Campus Safety Department offers at least two safety courses. The following courses include: Crisis Management and Emergency Preparedness, Safety on Campus, Self Defense, CPR/AED, and First Aid. The Campus Safety Department also works with academic and administrative departments to offer department specific training in Crisis Management and Emergency Preparedness and Fire Safety.

In addition to these safety seminars, numerous articles addressing personal safety are published on the Widener web site and the student newspapers "The Dome" and "Law Review".

### **XIV. OFF CAMPUS CRIMINAL ACTIVITY**

Widener University does not have any officially recognized student organizations or facilities that are located off campus. The Campus Safety Department does solicit criminal reports of incidents (required by federal and state law) that occur off campus for crime reporting from the local police department on a monthly basis.

### **XV. DRUG AND ALCOHOL POLICY**

The university complies with federal, state, and local laws, including those that regulate the possession, use, and sale of alcoholic beverages and controlled substances. At any on-campus activity where alcohol is served, the university reserves the right to monitor the event. Alcohol shall not be sold or served to minors under penalty of state law and university disciplinary action.

The university discourages the unlawful use of alcoholic beverages. The university also calls attention to the laws of the Commonwealth of Pennsylvania and State of Delaware and, although not an enforcement agent of the state, the university will not impede the legitimate efforts of state law.

The possession, use, or sale of illegal drugs, narcotics, and other controlled substances is a federal and state offense subject to mandatory heavy fines and imprisonment. Any Widener University student who has in his/her possession or uses narcotics or illegal drugs or drug-related paraphernalia (not specifically prescribed by a physician) and without the knowledge of the Dean of Students, or brings such narcotics or illegal drugs or drug-related paraphernalia, or causes them to be brought onto university premises, may be dismissed.

Applicable federal law states that students convicted of various alcohol and illegal drug offenses will lose their student aid eligibility for specified periods of time depending upon whether the conviction was for use or sale and how many times the student has been convicted.

Each year, the Office of Student Affairs presents a series of educational programs related to drug and alcohol abuse education and prevention programs. In addition, all Residence Life staff are trained to identify students with potential drug and/or alcohol abuse problems. The university also employs a staff member who is available for counseling individuals who wish to discuss a drug or alcohol abuse problem.

Full details of the university's drug and alcohol policy are distributed annually to students and employees.

## **XVI. SEXUAL OFFENSES**

It is the policy of Widener University that no member of the university community may engage in conduct that constitutes sexual harassment or the commission of sexual abuse with respect to any other member of the university community. Such conduct will not be tolerated in any form and may result in disciplinary action being taken against any person found to have harassed another, up to and including dismissal from employment and/or expulsion.

Each year, the Office of Residence Life and Campus Safety train its resident assistants and Campus Safety Officers on the issues relating to sexual offenses and harassment. It also offers counseling programs through the Psychological Services/Student Counseling Center on acquaintance rape and other sexuality issues.

Community members who wish to report a sexual offense to the department of Campus Safety or external authorities are encouraged to do so and will be assisted in doing so by university personnel, if requested. Community members should note the importance of preserving evidence as may be necessary to the proof of a criminal offense. Students who perceive themselves to be the victims of sexual discrimination or harassment or abuse and who request a change in their academic or living situation will be accommodated when alternatives are reasonably available.

Any community member who believes, in good faith, that he or she has been the victim of sexual harassment should bring the matter to the attention of a grievance officer, as set forth in the Widener University Discrimination and Harassment Codes. The grievance officer shall assist the community member in clarifying the nature of the problem, outline options available to the student to resolve the problem, and provide appropriate advice. If resolution of the allegations requires informing the accused, then the grievance officer will speak with the accused, without disclosing the identity of the accuser. Every effort is made to protect the accuser from retaliatory action by those named in the complaint. Copies of the Discrimination and Harassment Codes of Widener University are available in all principal offices of the university.

If formal charges are instituted under the University Discrimination and Harassment Codes, the accused and the complainant are entitled to the same opportunities to have others present during the proceedings. Both will be informed of the final determination of the committee investigating the charges and any imposed sanctions, which may include dismissal from the university.

A victim of a crime of violence, upon written request, will receive the results of any disciplinary proceedings conducted by Widener University against the student who was the alleged perpetrator of the crime. If the alleged victim is deceased, the next of kin may receive a report of the disciplinary action taken against the perpetrator.

## **XVII. SEXUAL OFFENDERS NOTIFICATION POLICY**

The Clery Act requires colleges and universities to have policies addressing particular campus security topics and to include the policies in the annual security report, along with the campus crime statistics.

A provision was added to the Clery Act in 2000 requiring colleges and universities to include a new statement advising the campus community where law enforcement agency information provided by a State under section 170101(j) of the Violent Crime Control and Law Enforcement Act of 1994, 42 U.S. Code 14071(j), concerning registered sex offenders may be obtained.

Pennsylvania Law provides for community notification through police channels.

The State Police will notify the Chief Law Enforcement Officer of the police department having jurisdiction where the offender lives. The Chief Law Enforcement Officer is responsible for notifying the community, to include: The president of each college, university and community college located within 1,000 feet of a sexual offender's residence.

Further information is available at:

Pennsylvania:

<http://www.meganslaw.state.pa.us/soab/cwp/browse.asp>.

Department of Corrections

Sex Offender Registry

PO Box 598

Camp Hill, PA 17001

Delaware:

<http://sexoffender.dsp.delaware.gov>

Bureau of Identification

Sex Offender Registry

PO Box 430

Dover, DE 19903

## **XVIII. REPORT TO EDUCATION DEPARTMENT (ED) VIA THE WEB BASED DATA COLLECTION**

The Director of Campus Safety is responsible to submit the annual crime statistics to the Federal Government's Department of Education's web site by October 1st each year. The Director is also responsible to submit the annual crime statistics to the Pennsylvania State Police by February 15th each year.

This report will include crime statistics for following categories:

### Offenses

- a. Murder and non-negligent manslaughter
- b. Negligent manslaughter
- c. Forcible sex offenses
- d. Non-forcible sex offenses
- e. Robbery
- f. Aggravated assault
- g. Burglary
- h. Motor vehicle theft
- i. Arson
- j. Hate crimes

### Arrests

- a. Weapons possession
- b. Drug law
- c. Liquor law

### Referrals

- a. Weapons possession
- b. Drug law
- c. Liquor law

## **XIX. MISSING PERSONS POLICY**

### **A. GENERAL.**

1. Reporting Missing Persons. The University's Office of Campus Safety will conduct an investigation regarding any student or employee reported as missing. If a member of the University community has reason to believe that a student or employee is missing, he or she should immediately notify the Office of Campus Safety on the Chester campus (610-499-4200), on the Wilmington campus (302-477-2200) or on the Harrisburg campus (717-541-3948), and may also notify local law enforcement authorities. Individuals making such reports may use any campus telephone or an emergency telephone and/or may come to the Office of Campus Safety on the appropriate campus. The Offices of Campus Safety on the Chester campus and the Wilmington campus are staffed with professional personnel 24 hours per day, 7 days per week. Reports of missing persons made to other University officials or offices shall be referred immediately to the appropriate Campus Safety Office.

2. Initial Response. In the event that a student or employee is reported as missing, the Campus Safety Office will generate a missing person report and investigate the missing person's on campus residence or office, if applicable, other University facilities and recent One Card usage. The Campus Safety Supervisor may also check hospital admissions and contact the local police department for further information regarding the missing person.

### **B. NOTIFICATION PROCEDURES.**

1. After investigating the missing person report, should the Office of Campus Safety determine that a student has been missing for more than 24 hours, then the Campus Safety Office will notify the local police department and the following officials of the University: Senior Vice President for Administration and Finance, Provost, Dean of Students, Dean of Residence Life, Resident Assistant and Area Coordinator. If the missing person is an international student, then the Office of Campus Safety will also contact the International Student Service Office. If the missing person is an employee, then the Campus Safety Office will notify the Senior Vice President for Administration and Finance, Provost, and Associate Vice President for Administration. The procedure for notification to such University officials is as follows: The responding Campus Safety Officer will notify the shift supervisor who will contact the Campus Safety On Call Director. The Director of Campus Safety will contact the appropriate office(s) as outlined above.

2. In instances where, upon investigation of the official report, the Campus Safety Office determines that a missing student has been missing for more than 24 hours, the Campus Safety Office will contact the individual(s) identified by the student as a confidential contact pursuant to Section C below. If the missing student is under 18 years of age and not emancipated, the University will immediately contact the parent(s) or legal guardian of the student. In instances where neither of the two preceding scenarios apply, the University will inform the appropriate law enforcement agency that the student is missing.

### **C. EMERGENCY CONTACT REGISTRATION AND UNIVERSITY CONTACTS.**

1. All students and employees have the option to identify confidentially an individual or individuals whom the University can contact in the event that a student is determined to be missing for more than 24 hours. Such contact information will be accessible only to authorized campus officials and will not be disclosed except to law enforcement personnel in furtherance of a missing person investigation. If a student has identified such an individual, the University will notify that individual no later than 24 hours after the student is determined to be missing.
2. Students may register the confidential contact information through the Office of Student Affairs.
3. All students under 18 years of age who are not emancipated are advised that the University must notify a custodial parent or guardian no later than 24 hours after the time the student is determined to be missing according to the University's official notification procedures, in addition to notifying any contact person designated by the student.
4. Notifications pursuant to this section relating to students shall be made by the On-Call Dean of Student Affairs. Notifications pursuant to this section relating to employees shall be made by the Office of Human Resources.
5. Nothing shall preclude the University's immediate notification of authorities, contact persons or family members in the event the University deems same necessary, in its sole discretion, to protect the health, safety or welfare of a student, employee or other member of the University community.

## **XX. FIRE SAFETY LOG**

Institutions must keep a fire log that states the nature of the fire, date, time, and general location of each fire in on-campus student housing facilities. Widener University complies with this rule by including all fire-related incidents in the Fire Log. The University will make the fire logs for the Chester and Wilmington campuses for the most recent 60 day period open to public inspection during normal business hours.

Requests for information older than 60 days must be directed to the Director of Campus Safety or the Chief of Safety of the School of Law, and such information will be made available within two business days of a request for public inspection.

## XXI. FIRE SAFETY STATISTICS

### 2010 Statistics and Information Regarding Fires in Widener University Residential Facilities

Chester Campus	Total Fires/Building	Fire Number	Date	Time	Cause of Fire	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage
501 East 13 <sup>th</sup> Street	0	0	N/A	N/A	N/A	N/A	N/A	N/A
503 East 13th Street	0	0	N/A	N/A	N/A	N/A	N/A	N/A
505 East 13th Street	0	0	N/A	N/A	N/A	N/A	N/A	N/A
507 East 13th Street	0	0	N/A	N/A	N/A	N/A	N/A	N/A
509 East 13th Street	0	0	N/A	N/A	N/A	N/A	N/A	N/A
511 East 13th Street	0	0	N/A	N/A	N/A	N/A	N/A	N/A
1300 Potter Street	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Boettnor Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Cann Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Castle	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Dixon North	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Dixon South	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Grasselli Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Hanna Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Howell Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Kapelski Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Manor	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Metropolitan Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Moll Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
New Hall South	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Sharples Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Thayer Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A

Turrell Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Widener Courts North	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Widener Courts South	0	0	N/A	N/A	N/A	N/A	N/A	N/A
1411 Melrose Ave	0	0	N/A	N/A	N/A	N/A	N/A	N/A
1417 Melrose Ave	0	0	N/A	N/A	N/A	N/A	N/A	N/A
1505 Melrose Ave	0	0	N/A	N/A	N/A	N/A	N/A	N/A
1521 Melrose Ave	0	0	N/A	N/A	N/A	N/A	N/A	N/A
1525 Melrose Ave	0	0	N/A	N/A	N/A	N/A	N/A	N/A
1527 Melrose Ave	0	0	N/A	N/A	N/A	N/A	N/A	N/A
1710 Walnut St	0	0	N/A	N/A	N/A	N/A	N/A	N/A

**2010 Statistics and Information Regarding Fires in Widener University Residential Facilities**

Wilmington Campus	Total Fires/Building	Fire Number	Date	Time	Cause of Fire	Number of Injuries that Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage
Concord Hall	1	1	6/22/2010	4:26 am	Accidental/Unattended pipe ignited nearby combustibles	0	0	\$12,800.80
ShIPLEY Hall	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Townhouses	0	0	N/A	N/A	N/A	N/A	N/A	N/A

Exton and Harrisburg campuses have no student housing.

## 2010 Fire Safety Amenities in Widener University Residential Facilities

<b>Chester Campus</b>	Fire Alarms Monitored On Site (by Campus Safety)	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Number of Evacuation (fire) Drills Each Calendar Year
501 East 13th Street	yes	yes	yes	yes	1
503 East 13th Street	yes	yes	yes	yes	1
505 East 13th Street	yes	yes	yes	yes	1
507 East 13th Street	yes	yes	yes	yes	1
509 East 13th Street	yes	yes	yes	yes	1
511 East 13th Street	yes	yes	yes	yes	1
1300 Potter Steet	yes	yes	yes	yes	1
Boettnor Hall	yes	yes	yes	yes	1
Cann Hall	yes	yes	yes	yes	1
Castle	yes	yes	yes	yes	1
Dixon North	yes	yes	yes	yes	1
Dixon South	yes	yes	yes	yes	1
Grasselli Hall	yes	yes	yes	yes	1
Hanna Hall	yes	yes	yes	yes	1
Howell Hall	yes	yes	yes	yes	1
Kapelski Hall	yes	yes	yes	yes	1
Manor	yes	yes	yes	yes	1
Metropolitan Hall	yes	yes	yes	yes	1
Moll Hall	yes	yes	yes	yes	1
New Hall South	yes	yes	yes	yes	1
Sharples Hall	yes	yes	yes	yes	1
Thayer Hall	yes	yes	yes	yes	1
Turrell Hall	yes	yes	yes	yes	1
Widener Courts North	yes	yes	yes	yes	1
Widener Courts South	yes	yes	yes	yes	1
1411 Melrose Ave	no	no	yes	yes	1
1417 Melrose Ave	no	no	yes	yes	1
1505 Melrose Ave	no	no	yes	yes	1
1521 Melrose Ave	no	no	yes	yes	1

1525 Melrose Ave	no	no	yes	yes	1
1527 Melrose Ave	no	no	yes	yes	1
1710 Walnut St	no	no	yes	yes	1

**2010 Fire Safety Amenities in Widener University Residential Facilities**

	Fire Alarms Monitored On Site (by Campus Safety)	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Number of Evacuation (fire) Drills Each Calendar Year
<b>Wilmington Campus</b>					
Concord Hall	yes	yes	yes	yes	1
Shipley Hall	yes	yes	yes	yes	1
Townhouses	yes	yes	yes	yes	1

Exton and Harrisburg campuses have no student housing.

## **XXII. Annual Fire Safety Report**

If a fire occurs anywhere on a Widener University campus, individuals should immediately notify the Campus Safety Department by dialing 610-499-4200 (Chester and Exton), 302-477-2200 (Wilmington), or 717-541-3948 (Harrisburg). Campus Safety will initiate an on campus response and contact the local fire department. If a member of the Widener community finds evidence of a fire that has been extinguished, and the person is not sure whether Campus Safety has already responded, the community member should immediately notify Campus Safety to investigate and document the incident. For purposes of including a fire in the statistics in the annual report, students and employees should report that a fire has occurred to one of the following individuals or offices: Campus Safety Office, Fire Marshall or Residence Life/Campus Services Office.

The campus fire alarm systems alert community members of potentially dangerous situations. Community members are required to heed an activated fire alarm system, and evacuate a building immediately. Use the nearest available exit to evacuate the building. Gather outside designated assembly point. Community members should familiarize themselves with the exits in each building.

When a fire alarm is activated, the elevators in most buildings will automatically recall to a pre-designated fire safe floor. Occupants should use the stairs to evacuate the building. If you are caught in the elevator, push the emergency button or contact Campus Safety.

Fire Safety is reviewed at all student and employee orientations and during fire drills.

### **A. Evacuation Procedures for Students and Employees in the Event of a Fire**

Don't panic. In the event of a fire, find nearest pull station and sound the alarm. Contact the Campus Safety Department immediately. Remember to shut all doors and windows in the vicinity of the fire. If the fire is small, use a fire extinguisher to put it out. Exit the building using the nearest safe hallway or stairway. Do not use the elevators. Do not run.

If there is smoke in the room, keep low to the floor and find the exit. Check to determine if the doorknob is hot. If it is hot, do not open the door. If the doorknob is not hot, brace yourself against the door and crack it open. If there is heat or heavy smoke, close the door and stay in your room. Seal up the cracks under the door with sheets or towels. If there is smoke in the room, crack the windows at the bottom and at the top to allow for ventilation. Hang a sheet or towel from the window to announce that you are in your room. Contact the Campus Safety Department. Be sure to give your room number and your location.

If you can exit the room, put on shoes (and if necessary a coat). If smoke is evident, get a wet towel to cover your face. Close all doors. If in exiting the building you are blocked by fire, go to the safest fire free area, or stairwell. If a phone is not available call Campus Safety, or find a window and signal that you are still in the building.

### **B. Fire Protection Equipment/Systems**

All residential buildings are equipped with automatic fire detection and alarm systems which are monitored by the Campus Safety dispatcher, 24 hours a day, 365 days a year.

### **C. Emergency Response and Evacuation Testing Procedures/Fire Safety Education**

An evacuation (fire) drill is coordinated by the Campus Safety Department and Fire Marshal at least once each year for all residential facilities on the Chester and Wilmington campuses. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. Campus Safety does not tell residents in advance about evacuations. Campus Safety and Residence Life staff will communicate information to students regarding the developing situation or any evacuation changes. The purpose of evacuation drills is to prepare building occupants for an organized evacuation in the case of a fire or other emergency. At Widener University, evacuation drills are used as a way to educate and train occupants on fire safety issues specific to their building. During the drill, occupants ‘practice’ drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the University an opportunity to test the operation of fire alarm system components. Evacuation drills are monitored by the Fire Marshal, Campus Safety, and Residence Life staff to evaluate egress and behavioral patterns. Students receive information about evacuation and shelter-in-place procedures during the evacuation and during other educational sessions that they can participate in throughout the year. All students and employees receive fire safety education during orientations.

### **D. Plans for Future Improvements in Fire Safety**

The University continues to assess and upgrade fire safety equipment as an ongoing process to ensure that all equipment meets National Fire Safety standards. Future improvements will be made as needed as part of the ongoing assessment process.

### **E. Portable Electrical Appliances**

Coffee pots, corn poppers, and other cooking devices with self-contained, thermostatically controlled heating elements must be used with extreme care. Immersion coils, hot plates, appliances with open coils or burners, and any non-thermostatically controlled appliances are not permitted in residence halls and will be subject to confiscation. Only equipment that has been tested as safe (UL or Factory of Mutual Approval) and is in good repair should be used.

### **F. Smoking**

The use of all tobacco products is prohibited within the boundaries of each of the university’s four campuses. Tobacco use includes any lighted tobacco product and/or any oral tobacco product. The prohibited areas within each of the campuses boundaries include all buildings, facilities, indoor and outdoor spaces and grounds owned, rented and licensed

by the university. This policy also applies to parking lots, walkways, sidewalks, sports venues, university vehicles and private vehicles parked or operated on university property.

### **G. Open Flames**

No open fires are permitted anywhere on campus at any time. These items include but are not limited to portable stoves, kerosene lamps, cut trees, and incense and candles.

Possession of hibachis, barbecue grills, smokers, potpourri burning units or other fire-starting devices is prohibited without prior approval from the Fire Marshal. Violators are subject to judicial action and criminal prosecution.