



Reserve/eReserve Request Form

Professor's Name:

Date:

Department:

email:

Phone #:

Course #/Title:

Semester: Fall Spring Summer Year:

All electronic reserve material is archived in ERES. Materials can be reactivated upon request, BUT account requests MUST be renewed EACH semester to ensure that the library has an up-to-date release for copyrighted materials. Materials available in the Library's collection of Databases should not be posted in ERES.

A new Reserve Request Form is required EACH semester.

Please check one of the options below, sign, and date:

The materials being placed on reserve fall within FAIR USE provisions of Section 107 of the U.S. Federal Copyright Law.

Copyright permission has been obtained.

*Signature: _____ Date: _____

PLEASE ALLOW UP TO 2 WEEKS FOR PROCESSING. List high priority items first.

Questions? Contact: Susan Tsiouris - sctsiouris@widener.edu or 610-499-4069

Book/Article Title, author, pages, Journal title, volume, issue, & other identifying information	Please check one <input checked="" type="checkbox"/>	For PRINT Reserves, check one <input checked="" type="checkbox"/>
	<input type="checkbox"/> e-Reserve <input type="checkbox"/> Professor's book <input type="checkbox"/> Library book <input type="checkbox"/> Other	<input type="checkbox"/> Library Use Only <input type="checkbox"/> 1 Day <input type="checkbox"/> 3 Days <input type="checkbox"/> 7 Days
	<input type="checkbox"/> e-Reserve <input type="checkbox"/> Professor's book <input type="checkbox"/> Library book <input type="checkbox"/> Other	<input type="checkbox"/> Library Use Only <input type="checkbox"/> 1 Day <input type="checkbox"/> 3 Days <input type="checkbox"/> 7 Days

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