

Information Literacy Request Form

To schedule an Information Literacy Class (Library Instruction Class), Email the completed form to Molly Wolf at mmwolf@mail.widener.edu (save the blank form, fill it out, save it again, and then attach it to an email), print the completed form and mail to Molly Wolf, or contact the Reference Desk directly at 610-499-4073.

PLEASE NOTE: All students must have a topic BEFORE coming to the library.

Today's Date: _____

Faculty Name: _____

Phone: _____ Alt. Phone: _____

Email Address: _____

Course/Section: _____

Number of Students: _____

Date of Class: _____ Day of the week: _____

Beginning Time: _____ Ending Time: _____

Would you like the librarian teaching the class to cover any of these "special topics"?

Finding Book Reviews

Citing Sources

Reading call numbers

Using Interlibrary Loan (ILL)

A Brief Library Tour

Using Library of Congress Subject Headings

Other (please specify): _____

Please describe the nature of the assignment the students are working on (i.e. position paper, service project, annotated bibliography):

Topic(s) your class will be working on: _____

For library use only:

Name of person taking the request _____

Name of librarian to teach the class _____