Information Literacy Request Form

To schedule an Information Literacy Class (Library Instruction Class), Email the completed form to Adam Mizelle at aamizelle@widener.edu (save the blank form, fill it out, save it again, and then attach it to an email), print the completed form and mail to Adam Mizelle, or contact the Reference Desk directly at 610-499-4073.

PLEASE NOTE: All students must have a topic BEFORE coming to the library.

Today's Date: ________________________________________________

Faculty Name: ________________________________________________

Phone: _______________________ Alt. Phone: _______________________

Email Address: ________________________________________________

Course/Section: ________________________________________________

Number of Students: ____________________________________________

Date of Class: _______________________ Day of the week: ______________

Beginning Time: _______________________ Ending Time: ______________

Would you like the librarian teaching the class to cover any of these "special topics"?

Finding Book Reviews     Citing Sources
Reading call numbers     Using Interlibrary Loan (ILL)
A Brief Library Tour     Using Library of Congress Subject Headings

Other (please specify): __________________________________________

Please describe the nature of the assignment the students are working on (i.e. position paper, service project, annotated bibliography):

____________________________________________________________________
____________________________________________________________________

Topic(s) your class will be working on: ________________________________

For library use only:

Name of person taking the request ________________________________

Name of librarian to teach the class ________________________________

7/7/16