Job Posting No. AD-07-2013

Doctor of Nursing Practice Student Services Coordinator

Work Schedule: Full-time, 12 months – Grant Funded

RESPONSIBILITIES:

Widener University’s School of Nursing is currently seeking candidates for the Doctor of Nursing Practice Student Services Coordinator position to be responsible for recruitment, retention, and data management, as well as clinical site identification, development and coordination. This position will report directly to the Director of the Doctoral of Nursing Practice program. This position is a 12-month, grant funded position.

QUALIFICATIONS:

Required qualifications include an earned Master’s degree, preferably in nursing, National certification as family nurse practitioner preferred. Experience with, and record of, leadership and excellence in student support services in graduate education in the higher education environment. Commitment to, and experience with enhancing diversity in nursing education and/or practice.

Completed application packets must include a letter of interest, a current curriculum vitae and contact information for three professional references. Complete application packets can be mailed directly to the School of Nursing, Widener University, Attention Dr. Shirlee Drayton-Brooks, One University Place, Chester, PA 19013 or email materials to thswanson@widener.edu. Application review begins immediately and continues until the position is filled. Please direct all questions to 610-499-4213

Widener is a metropolitan university that connects curricula to social issues through civic engagement. Dynamic teaching, active scholarship, personal attention, and experiential learning are key components of the Widener experience. The university’s robust diversity agenda embodies the values of access, inclusion, academic excellence, innovation, and leadership.

EOE M/F/V/D