Looking to borrow a book from our physical collection?

Follow these steps to place a hold!

Please Note: Before placing an item request, please check the “Location” field. If the location is listed as Harrisburg or Delaware, you will have to place a request through Interlibrary Loan.

1. Go to the Wolfgram Memorial Library home page.

2. Go to the box labeled: “Start Your Search”.

3. To complete a search, select “Books” below the search bar and:
   a. If you know the title: Enter book title into and change right-hand drop-down option to “Title”
   b. If you do not know the title: Type in search term(s), leave drop-down option as “Keyword”
4. Click the magnifying glass icon to perform your search
   a. Your search results will appear as a list based on relevancy to your search term.

   b. **Note:** Selecting “Books” below the search bar will bring up eBooks and physical books. You can narrow this down to physical items by selecting “Books” in the “Refine Results” bar on the left.

5. Click “Retrieve Catalog Item”
6. Click the “Request” button above the search bar to place the request.

7. Log in using your Widener username and password.

8. Once logged in, select the pickup location, and select to cancel the hold if not filled by a specific date.

9. Hit submit, and you are all set!

10. You will receive an email once your order is ready for pick up. Your pickup email will include instructions on where and how to pick up your items at Wolfgram Memorial Library.