



Office of Campus Safety 2023 - 2024 Parking Rules and Regulations

Widener University welcomes you to our campus. This policy has been established to ensure the safety and security of our students, employees, visitors, and guests while they are on the Widener campus. All parking on all Widener University property is by permit only. Widener University is a pedestrian campus. All individuals utilizing vehicles on campus are responsible for the proper registration, use, and operation of their vehicles. It is also the responsibility of the driver to operate their vehicles in a safe and operable condition for the safety of our drivers, pedestrians, and bike riders.

All motor vehicles parking on Widener University property must register their vehicle with the Office of Campus Safety. Parking permits (stickers) are available to all employees and students. Parking permits are transferable. Parking permits for students are valid from purchase date through August 1st each year. Permits remain the property of the Office of Campus Safety and may be cancelled or revoked for cause at any time.

Parking Permits

All Widener University students and employees must register with Campus Safety each motor vehicle owned, operated, or brought onto campus in conjunction with their attendance or employment.

- Students can obtain a parking permit through the [Online Permit Registration System \(arms.app\)](#).
- Parking permits will be sold for the term of one year, expiring on August 1, 2024.
- Students have the option to choose between two types of permits
 - An 18-hour permit (6:00 am to 12:00 am) for \$145.00 per year.
 - A 24-hour permit for \$270.00 per year.

Employees of Widener University can obtain a parking permit by completing the same process above.

All contractors and visitors to the campus must have requested a parking permit through the [Online Permit Registration System \(arms.app\)](#) and must pick up the permit at the Office of Campus Safety, in Old Main, at the time of their arrival on campus.

Permit Locations

Only the most current (2023/2024) parking sticker is to be displayed. Parking permit stickers must be placed on the **exterior** of the window and located in accordance with the Parking Permit Sticker Guide. Parking permits, license plates, and temporary parking

passes must be visible at all times. All questions concerning the parking rules and regulations will be directed to the Office of Campus Safety, x4201.

General Information and Regulations

A parking permit does not guarantee the holder a reserved space; it guarantees only the opportunity to park in any parking area (except Old Main) if there is a space available.

A person with parking fines outstanding from the current or previous year(s) may register a vehicle, but will not be issued a parking permit and may not park in any campus lot until payment of fines is resolved.

Widener University provides for handicapped parking through the use of approved signage and space marking. Only those individuals who have a government issued placard or handicapped license plate may occupy handicapped spaces. The Office of Campus Safety does not issue temporary handicapped parking permits.

- All parking lots and parking spaces are clearly marked.
- A motor vehicle may not be parked in any area from which it is restricted by signs, other traffic control devices, markings, or by specific action of the Office of Campus Safety.
- Widener University is not responsible for any damage or theft involving vehicles parked on its property.
- Motor vehicles, to include motorcycles and motorbikes, may not be parked in areas not specifically designated as valid parking zones. No motor vehicle may be parked at any time on a sidewalk or crosswalk, on the grass, in front of a driveway, doorway, or steps, within an intersection, on the roadway side of any vehicle that has stopped or parked at the side of a roadway, in service driveway or associated turnaround, or in any residence hall or other university building.
- No vehicle is to be parked in any manner that blocks or interferes with the use of a handicapped access ramp.
- No vehicle may interfere with the use of a fire hydrant, fire lane, or other emergency zone, create any other hazard, or unreasonably interfere with the free and proper use of the roadway, parking area or loading dock.
- Any damage to University property will result in a fine and payment of damage costs.
- Lost or stolen parking permits must be reported to the Office of Campus Safety immediately. Once a permit is reported lost or stolen, it may not be displayed on any vehicle if found. Anyone found displaying a lost or stolen permit will be subject to immobilization and a loss of on-campus parking privileges.

Enforcement

Enforcement of University parking regulations includes ticketing, immobilization (booting), and/or towing. All methods of enforcement have fines attached. Towing and storage fees, as well as vehicle retrieval, are the responsibility of the owner/operator.

- Parking a vehicle in such a way that it is in violation of any parking regulation will result in a \$25.00 fine for each violation.
- Parking in fire lanes and handicapped spaces incur a \$50.00 fine.
- Any vehicle that receives five (5) parking tickets in a semester will be immobilized and remain on the immobilization list for the remainder of the academic year. The immobilization fee is \$100.00 in addition to any other fines that have been incurred.
- Vehicles do not come off the immobilization list until the end of the academic year.
- Vehicles will continue to be immobilized on each additional ticket received after the fifth.

Controlled Parking Area

Widener University has one restricted parking lot – Old Main Lot. Parking is restricted in the Old Main Parking Lot **24 hours a day, 7 days a week**. Individuals that are parking in this lot must have the prior approval of the Executive Director of Campus Safety. Any unauthorized vehicles found parked in this lot will be immediately cited.

Payment of Parking Fines

Parking citations and permit fees are automatically billed to your student account. Payments cannot be made until 5 business days after the citation issuance. Citation charges will appear on your Widener account at that time. Payments can be made online at MyWidener (Online Student Account section) or in person at the Bursars Office. If you are a Widener student or employee, please register your vehicle immediately, at this link. Then follow the above payment instructions.

If you are not a Widener student or employee please mail your citation and payment to:

Office of the Bursar
One University Place
Chester, PA 19013

Appeals

All appeals must be submitted within 5 business days of the citation issue date using the ARMS Parking Portal. Select “View my Citations” then open the citation you would like

to file the appeal for. If the button to file an appeal is not present, then the appeal timeframe has closed and you may not file for appeal.

Temporary Restrictions

Widener University reserves the right to temporarily restrict and change the parking regulations as needs exist. Such restrictions will be conspicuously posted on appropriate signs and traffic control devices and will, when practical, be publicly announced in advance.

Temporary Parking Permits

Visitors to the campus must obtain a temporary parking permit from the Office of Campus Safety. Temporary permits can be obtained at <https://widener.arms.app/parking>. Guests passes are valid in accordance with the date and time indicated. Registered and permitted guest vehicles may park in any campus lot with the exception of Old Main Lot.

Accidents on Campus

All accidents involving motor vehicles that occur on Widener University property must be reported to the Office of Campus Safety immediately. Individuals can contact 610-499-4200 or x4200.

Disabled Vehicles

Disabled vehicles should be reported to the Widener University Office of Campus Safety immediately. If a motor vehicle is creating a hazardous condition it will need to be move immediately. The Office of Campus Safety will tow any vehicles that are found to create a hazardous condition to pedestrians, other motor vehicles, or disrupt the flow of traffic. Vehicles that are towed are done so at the owner's expense. Any abandoned vehicles found on university property will also be towed at the owner's expense.