



Widener University

SECURITY & FIRE SAFETY

2023 ANNUAL REPORT

September 12, 2023



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REQUIREMENT

The Student Right to Know and Campus Security Act (Public Law 101-542) was signed into law by President Bush in 1990 and went into effect on September 1, 1991. Title II of this act is known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). It requires the disclosure of crime statistics for the most recent three calendar years, as well as disclosure of the institution's current security policies. Institutions are also required to issue emergency notifications or timely warnings when necessary.

Widener University must comply with the requirements of this act, which is enforced by the United States Department of Education. The preparation of the Annual Campus Security and Fire Safety Report containing crime statistics for the last three years and campus security policies is required. Preparation of this report is the responsibility of the Office of Campus Safety. The Office of Campus Safety collects all crime reports from campus security authorities and local police for inclusion in this report.

The Executive Director of Campus Safety is responsible to submit the annual crime statistics for all campuses to the Federal Government's Department of Education's web site by October 1st each year. He is also responsible to submit the annual crime statistics to the Pennsylvania State Police by February 15th each year.

This report will include crime statistics for the following categories:

Murder and non-negligent manslaughter	Negligent manslaughter	Rape
Fondling	Incest	Statutory rape
Robbery	Aggravated assault	Burglary
Motor vehicle theft	Domestic violence	Dating violence
Stalking	Arson	

This report will also include crime statistics identified as hate crimes, i.e., any crimes reported to the Office of Campus Safety that depict incidents that occurred and manifested evidence that the victim was intentionally selected due to the perpetrators' bias. Bias can be classified as the following: race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, and disability. Hate crimes include any of the following offenses that are motivated by bias mentioned above in addition to larceny, simple assault, intimidation, and destruction/damage/vandalism of property.

Arrests and Referrals:

- Weapons possession
- Drug law
- Liquor law

GEOGRAPHY & CRIME STATISTICS

The geography for all Widener University campuses are below. Maps are also included that will provide a visual aid and help to provide an accurate representation of the boundaries for each campus.

Chester Campus

The boundaries are generally described as I-95 to the south, the west side of Melrose Avenue to the east, the south side of 18th Street to the north and the east side of Providence Avenue to the west.

Wilmington Campus





The boundaries are Concord Pike to the west, the moat between the shopping center and the campus to the south, the country club to the east and the maintenance complex, rugby field, the townhouses and adjacent parking lots to the north.

Harrisburg Campus

The boundaries are all of the property bounded by Thea Drive to the south, both sides of Vartan Way going north, including the parking lot, buildings, basketball/tennis courts and the surrounding land. In addition, included, but located off campus, is the Maintenance complex on Progress Avenue and the Widener Law Clinic at 3605 Vartan Way.

CHESTER MAIN CAMPUS

Legend

-  = On Campus Property
-  = Residential Facilities
-  = Public Property
-  = Off Campus






DELAWARE LAW SCHOOL



COMMONWEALTH LAW SCHOOL

Legend

-  = On Campus Property
-  = Public Property
-  = Off Campus



CHESTER MAIN CAMPUS CRIME STATISTICS

	ON-CAMPUS			RESIDENCE HALL*			NON-CAMPUS			PUBLIC PROPERTY		
	2022	2021	2020	2022	2021	2020	2022	2021	2020	2022	2021	2020
CLERY CRIMES												
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses: Rape	4	0	0	4	0	0	0	0	0	0	0	0
Sex Offenses: Fondling	2	0	0	2	0	0	0	0	0	0	0	0
Sex Offenses: Incest	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses: Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	1	0	1	1	0	0	0	0	0	0	0	0
Aggravated Assault	1	2	0	0	0	0	0	0	0	0	0	1
Burglary	0	1	10	0	1	2	0	0	0	0	0	0
Motor Vehicle Theft	2	2	0	0	0	0	0	0	0	0	0	0
Arson	2	1	4	1	0	1	0	0	0	0	0	0
TOTAL	12	6	15	8	1	3	0	0	0	0	0	1

RELATIONSHIP VIOLENCE												
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	2	0	0	2	0	0	0	0	0	0	0	0
Stalking	3	2	1	2	1	1	0	0	0	0	0	0
TOTAL	5	2	1	4	1	1	0	0	0	0	0	0

ARRESTS												
Liquor Law	0	0	0	0	0	0	0	0	0	0	1	0
Drug Law	2	3	0	0	0	0	0	0	0	0	0	0
Weapons Law	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	2	3	0	0	0	0	0	0	0	0	1	0

REFERRALS												
Liquor Law	47	27	28	38	26	27	0	0	0	0	0	0
Drug Law	8	10	12	8	7	12	0	0	0	0	0	0
Weapons Law	0	0	1	0	0	1	0	0	0	0	0	0
TOTAL	55	37	41	46	33	40	0	0	0	0	0	0

*Crimes reported in the "Residence Hall" columns are also accounted for in the "On-Campus" column.

Hate Crime Statistics - Chester Main Campus

2022—No hate crimes reported

2021—No hate crimes reported

2020—1 Aggravated Assault, Public Property, Bias Category: Race

DELAWARE LAW SCHOOL CAMPUS CRIME STATISTICS

	ON-CAMPUS			RESIDENCE HALL*			NON-CAMPUS			PUBLIC PROPERTY		
	2022	2021	2020	2022	2021	2020	2022	2021	2020	2022	2021	2020
CLERY CRIMES												
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses: Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses: Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses: Incest	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses: Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	1	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	1	0	0	0	0	0	0	0	0	0	0

RELATIONSHIP VIOLENCE												
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0

ARRESTS												
Liquor Law	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Law	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0

REFERRALS												
Liquor Law	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Law	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0

*Crimes reported in the "Residence Hall" columns are also accounted for in the "On-Campus" column.

Hate Crime Statistics – Delaware Law School

2022—No hate crimes reported
 2021—No hate crimes reported
 2020—No hate crimes reported

COMMONWEALTH LAW SCHOOL CAMPUS CRIME STATISTICS

	ON-CAMPUS			RESIDENCE HALL*			NON-CAMPUS			PUBLIC PROPERTY		
	2022	2021	2020	2022	2021	2020	2022	2021	2020	2022	2021	2020
CLERY CRIMES												
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses: Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses: Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses: Incest	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses: Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0

RELATIONSHIP VIOLENCE												
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	1	0	0	0	0	0	0	0	0	0	0	0
TOTAL	1	0	0	0	0	0	0	0	0	0	0	0

ARRESTS												
Liquor Law	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Law	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0

REFERRALS												
Liquor Law	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Law	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0

*Crimes reported in the "Residence Hall" columns are also accounted for in the "On-Campus" column.

Hate Crime Statistics – Commonwealth Law School

2022—No hate crimes reported
 2021—No hate crimes reported
 2020—No hate crimes reported

PENNSYLVANIA UNIFORM CRIME REPORTING ACT

The Pennsylvania Uniform Crime Reporting Act requires the release of crime statistics and rates to students and employees, and upon request, to new employees and applicants for admission. Any individuals that would like to request a copy of this information can contact 610-499-4203.

The index rate is calculated by multiplying the actual number of the reported offenses by 100,000 (a theoretical population for comparison purposes) and dividing that product by the number of the University's Full Time Equivalent (FTE) students and employees. The FTE is calculated using a State required formula.

The statistics reported below reflect the number of incidents reported to the University's Office of Campus Safety (but **do not** include reports where local law enforcement also responded to the same incident). When a response occurs that requires both local law enforcement and the Office of Campus Safety, local law enforcement is responsible for reporting that criminal incident to the state. These calculations do not indicate actual criminal prosecution or student disciplinary action, or the outcome of either.

The State of Delaware does not require criminal statistics to be reported to the state. As a result, Delaware statistics are not included in this report.

The following enrollment and employment information is also a requirement and can be found below.

	Total Undergraduate Students	Undergraduate Resident Students	Total Graduate Students	Graduate Resident Students	Employees
Chester Campus	2,516	1,064	1,775	20	1,024
Delaware Campus	33	0	722	121	134
Harrisburg Campus	6	0	364	0	64

Note: This information was gathered from the 2022 fall semester.



WIDENER UNIVERSITY CHESTER MAIN CAMPUS	2022		2021		2020	
	FTE - 23.00		FTE - 22.00		FTE - 20.00	
UNIFORM CRIME REPORTING STATISTICS	Offenses Known	Index # x 100,000	Offenses Known	Index # x 100,000	Offenses Known	Index # x 100,000
Murder	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0
Rape	2	46	0	0	0	0
Robbery	1	23	0	0	0	0
Aggravated Assault	1	23	0	0	0	0
Other Assault	1	23	0	0	1	21
Burglary	0	0	1	22	9	189
Theft	11	253	5	110	6	126
Motor Vehicle Theft	1	23	1	22	1	21
Arson	2	46	0	0	4	84
TOTAL PART I	19	418	7	154	21	441
Forgery/Counterfeiting	0	0	0	0	0	0
Fraud	0	0	1	22	1	21
Embezzlement	0	0	0	0	0	0
Stolen Property (Buying, Receiving, Possession)	0	0	0	0	0	0
Vandalism	10	230	21	462	12	252
Weapons, Carrying, Possession, etc.	0	0	0	0	1	21
Prostitution	0	0	0	0	0	0
Other Sex Offenses	3	69	0	0	0	0
Drug Abuse Violations	8	184	14	308	12	252
Gambling	0	0	0	0	0	0
Family Offenses	0	0	0	0	0	0
Driving Under the Influence	0	0	0	0	0	0
Liquor Law Possession	47	1081	34	748	28	336
Drunkenness	0	0	1	22	0	0
Disorderly Conduct	4	92	0	0	1	21
Vagrant	0	0	0	0	0	0
All Others*	15	345	22	484	2	42
TOTAL PART II	87	2001	93	2046	57	945
GRAND TOTAL	106	2419	100	2200	78	1386

WIDENER UNIVERSITY HARRISBURG CAMPUS	2022		2021		2020	
	FTE - 226.00		FTE - 239.00		FTE - 242.00	
UNIFORM CRIME REPORTING STATISTICS	Offenses Known	Index # x 100,000	Offenses Known	Index # x 100,000	Offenses Known	Index # x 100,000
Murder	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Other Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Theft	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
TOTAL PART I	0	0	0	0	0	0
Forgery/Counterfeiting	0	0	0	0	0	0
Fraud	0	0	0	0	0	0
Embezzlement	0	0	0	0	0	0
Stolen Property (Buying, Receiving, Possession)	0	0	0	0	0	0
Vandalism	0	0	0	0	1	242
Weapons, Carrying, Possession, etc.	0	0	0	0	0	0
Prostitution	0	0	0	0	0	0
Other Sex Offenses	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Gambling	0	0	0	0	0	0
Family Offenses	0	0	0	0	0	0
Driving Under the Influence	0	0	0	0	0	0
Liquor Law Possession	0	0	0	0	0	0
Drunkenness	0	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0	0
Vagrant	0	0	0	0	0	0
All Others*	1	226	0	0	0	0
TOTAL PART II	1	226	0	0	1	242
GRAND TOTAL	1	226	0	0	1	242

CAMPUS SECURITY AUTHORITIES

Federal law, specifically the Clery Act, requires Widener University to compile and publish crime statistics in an Annual Security Report for our campuses and certain other areas. The Director of Campus Safety is responsible for identifying individuals or offices with significant responsibility for student and campus activities. Campus Security Authorities, as defined below by the Clery Act, are required to report crimes that will be included in the Annual Security Report. Campus Security Authorities are advised of their responsibilities and provided a list of Clery crimes and a form for documenting incidents.

Campus Security Authorities are:

- Members of the Office of Campus Safety.
- Any individual who has responsibility for campus security.
- Any individual or organization specified by Widener University's security policies as an individual or organization to which students and employees should report criminal offenses.
- An official of Widener University who has significant responsibility for student and campus activities.

Crimes that must be reported include:

- Murder/non-negligent manslaughter
- Negligent manslaughter
- Rape
- Fondling
- Incest
- Statutory rape
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Domestic violence
- Dating violence
- Stalking
- Arson
- Arrests and referrals for disciplinary action for liquor, drug and weapons law violations
- Hate crimes for the foregoing offenses, other offenses involving bodily injury, and for larceny/theft, simple assault, intimidation and destruction/damage/vandalism of property

The documentation for Campus Security Authorities is maintained by the Administrative Secretary to the Executive Director of Campus Safety for the Chester Campus.

Campus Security Authorities are responsible to report crimes to the Office of Campus Safety. Campus Safety will then write a Field Report about the incident.

The crime statistics included in the report are compiled by the Office of Campus Safety under the direction of the Executive Director of Campus Safety and with the cooperation of the Office of Judicial Affairs and other campus security authorities. Crime statistics are reviewed by outside University counsel in consultation with the Executive Director of Campus Safety, the Associate Director of Campus Safety, and the Campus Safety Administrative Secretary.

STATISTICS FROM LOCAL LAW ENFORCEMENT

The Office of Campus Safety will request crime statistics from State and Local Police agencies that have jurisdiction for Widener University campuses. The Associate Director of Campus Safety is responsible for requesting crime statistics from the local police.



THE DAILY CRIME LOG

The Office of Campus Safety is responsible for updating the Daily Crime Log. The purpose of the Daily Crime Log is to record alleged criminal incidents that have been reported to the local police and/or the Office of Campus Safety. The log contains the nature of the alleged criminal incident, the date and time of the occurrence and the report, a narrative description of the incident, the location of the incident, and the disposition of the incident.

The Daily Crime Log can be accessed using <https://portal.arms.app/?agencyId=EADD1F30-7D31-4D94-AAB9-69ED736AD89F>. Follow these steps to access the log:

- Enter the zip code (19013). This will allow you to access all campuses.
- Click “PA – Widener University.”
- Click “Apply and Close.”
- Find your campus on the map.
- Click the “Details” button in the upper left corner of the screen.

To request a printed copy of the log, please contact the Office of Campus Safety at 610-499-4203. The most recent sixty-day period is open to public inspection. Two business days will be required for any requests over 60 days. Archived logs will be kept on file for seven years.

DISTRIBUTION REQUIREMENTS

The Annual Campus Security and Fire Safety Report is distributed prior to October 1st each year. The University community is informed when it is uploaded to the Widener University website via e-mail. The link to the Annual Campus Security and Fire Safety Report is also included in the Annual Student Consumer Information and Drug and Alcohol Policy for Employees booklet that is published and distributed to all students and employees annually.

Any individual submitting an application for admission is notified on the undergraduate and graduate application procedures page about the crime and fire report and how to obtain a copy of it. All new employees, at the start of their employment, are also notified about the crime and fire report and how to obtain a copy of it during orientation.

Widener University complies with “The Pennsylvania Uniform Crime Reporting Act/The College and University Security Information Act” to ensure that applicants, students and employees are able to access the required security policies and procedures. Any questions or complaints can be forwarded to Anthony Pluretti, Executive Director of Campus Safety, at ampluretti@widener.edu. If an individual feels they need additional recourse, they may file a complaint with the Office of the Attorney General.

Pennsylvania Office of the Attorney General
Strawberry Square, Harrisburg, PA 17120
717-787-3391

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

The University’s Crisis Management Plan includes information about incident terms, operating status parameters, incident priorities, performance expectations, shelter in place and evacuation guidelines, and local contingency and continuity planning requirements. The University departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. The University conducts at least one emergency response exercise each year, such as table top exercises, field exercises, and tests of the emergency notification systems on campus. Members of emergency external agencies (Police and Fire) are also invited to attend these exercises. Communications between the external agencies and the University are discussed to report on situations that may warrant an emergency response. These tests are designed to assess and evaluate the Crisis Management Plan and the capability of the institution to respond to a crisis.

When a serious incident occurs that causes an immediate threat to the campus, the first responders to the scene are usually the Campus Safety Officers, local police or fire department, and emergency medical services. These groups respond and work together to manage the incident. Depending on the nature of the incident, other Widener University departments and other local government agencies could also be involved in responding to the incident.

All members of the Widener University community are advised to notify the Widener University Office of Campus Safety of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. The Office of Campus Safety has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency



or dangerous situation. In addition, the Office of Campus Safety has a responsibility to respond to such incidents to determine if the situation does, in fact, pose a threat to the community. If that is the case, Federal Law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation.

The Office of Campus Safety and University Relations Office receive information from various offices/departments on campus, such as the Student Affairs Office, and President's Office. If there is confirmation of a significant emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the Widener Community, the President's Office, Campus Safety, and University Relations will collaborate to determine the appropriate segment or segments of the campus community to receive a notification. These offices will also determine the content of the message and if some or all of the systems described below will be used to communicate the threat to the Widener Community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population. The President's Office, Campus Safety, and University Relations will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: Campus Safety, local Police and/or the Fire and Emergency Medical Services), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to members of the Widener community, the University has various systems in place for communicating information quickly. Widener retains Omnilert as its emergency mass notification vendor. Some or all of these methods of communication may be activated in the event of an immediate threat to the Widener campus community. These methods of communication include network emails, emergency text messages that can be sent to a cell phone, e-mail, Facebook (@safetywidener), Twitter (@safetywidener), or PDA. The University will also use the Widener website, postings, telephone, and word of mouth (ex. Campus Safety Officers, Student Affairs staff, and bullhorns) to notify the public. Individuals may sign up for this service by following this link: <https://my.widener.edu/task/all/campus-alert-signup>; you will need to log in to your MyWidener account to sign up. The University will post updates during a critical incident on the Widener University website at www.widener.edu. Notification to the external larger community is the responsibility of the University Relations Office. This segment of the population will be informed via e-mails to parents, updates to the website, and notification of the media.

Members of the Widener community who are interested in receiving information about emergencies on campus should sign up for the Omnilert system and should use the Campus Safety website or the following information lines to obtain updates for your respective campus: Chester campus (610-499-4600), Wilmington campus (302-477-2149), and Harrisburg (717-541-1941). Information about the Emergency Preparedness Plan will be published at the start of each academic year and posted on the Widener University Campus Safety website.

The President issues the order to evacuate, when necessary, any of the university's campuses or buildings. The Vice President for Administration & Finance approves and coordinates all evacuation procedures, to include selecting a proposed recovery site. The Dean of Students will coordinate sites for resident community members. The Executive Director of Facilities Management & Real Estate (EDFM&RE) and Vice President for Library and Information Services coordinate physical assets and communication assets to support university functions that have been relocated. Transportation of supplies, equipment, and personnel are coordinated by the EDFM&RE. The Director of Campus Safety oversees safety and security before, during, and after a campus evacuation.

Evacuation drills are coordinated by the Office of Campus Safety for all residential and academic buildings on campus. All tests that occur are documented by the Office of Campus Safety. A description of the exercise, the date, start and end times, and whether the test was announced or unannounced are included.

Evacuation drills are coordinated by the Office of Campus Safety. Residence halls on the Chester campus participate in one evacuation drill each semester. Residence halls on the Wilmington campus participate in evacuation drills once a year. Academic and office buildings participate in evacuation drills at least once a year. Emergency response and evacuation procedures are tested at least once a year and, for some of the buildings, twice a year. Students and employees learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility during a building evacuation. Widener University does not tell students in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. Campus Safety Officers will communicate information to individuals regarding the developing situation or any evacuation status changes.

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of an emergency. Evacuation drills are used as a way to educate and train occupants on issues specific to their building. During the drill, individuals are able to familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the University an opportunity to test the operation of fire alarm systems. Evacuation drills are monitored by the Office of Campus Safety to evaluate egress and behavioral patterns. In the event that deficient equipment is found, reports are prepared by Campus Safety so that repairs can be initiated. Recommendations for improvements are also submitted to the Operations Department for consideration.

After evacuating a building, students receive information about evacuation and shelter-in-place procedures. This is also communicated during floor meetings and other educational sessions that they can participate in throughout the year. Residence Life staff and Facility Coordinators are also trained in these procedures as well and act as an on-going resource for the students and employees.

The Office of Campus Safety work together to coordinate announced or unannounced evacuation drills each semester, as described above, to test the emergency response and evacuation procedures, and to assess and evaluate the emergency evacuation plans and capabilities.

Shelter-in-Place Procedures

During an emergency, you may feel it is necessary or be directed to stay indoors because leaving the area may expose you to danger. Thus, to "shelter-in-place" means to make a shelter of the building/room that you are in.

If an incident occurs and the building you are in is not damaged, stay inside-seeking an interior room until you are told it is safe to come out. If your building is damaged, follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest University building. If police or fire department personnel are on the scene, follow their directions.

How You Will Know to "Shelter-in-Place"

A shelter-in-place notification may come from several sources, including the emergency notification system, Office of Campus Safety, Residence Life Staff, Facility Coordinator, other University employees, or emergency external responders.

How to "Shelter-in-Place"

Should you need to shelter-in-place, follow these steps, unless instructed otherwise by local emergency personnel:

1. If you are inside, stay where you are. Collect any emergency shelter-in-place supplies (telephone, first aid kit). If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should be:
 - An interior room;
 - Above ground level; and
 - Without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary.

3. Shut and lock all windows and close exterior doors.
4. Turn off air conditioners, heaters, and fans.
5. Close vents to ventilation systems as you are able. (University staff will turn off ventilation systems.)
6. Remain calm and silent.
7. Silence any noise producing devices (radios, TV's, cell phones, etc.)
8. Make a list of the people in the room with you and ask someone to call the list into the Office of Campus Safety so they know where you are sheltering.
9. Await further instructions from emergency communications or the website.
10. Follow the instructions of law enforcement or Campus Safety officers.

TIMELY WARNINGS AND EMERGENCY NOTIFICATIONS

Campus-wide timely warnings and emergency notifications are provided to give students, faculty, and staff timely notification of crimes and other events that may represent a serious or ongoing threat to the campus community and to heighten safety awareness. Timely warnings and emergency notifications may also seek information that may lead to arrest and conviction of the offender when violent crimes against persons or substantial crimes against property have been reported.

The Office of Campus Safety is responsible for issuing a timely warning when a crime is reported to or brought to the attention of the Office of Campus Safety or other campus security authorities, and that crime represents a serious or ongoing threat to the safety of members of the University community. Emergency notifications are issued upon confirmation of a significant emergency or dangerous situation occurring on campus that involves an immediate threat to the health or safety of students or employees. Information for timely warnings or emergency notifications may also come from other law enforcement authorities or other sources. The Office of Campus Safety will communicate with local police departments to ensure we receive immediate information in regards to threats to our Widener University communities. Every attempt will be made to issue the warning or notification as soon as possible after the incident is reported to the Office of Campus Safety; however, the release is subject to the availability of accurate facts concerning the incident. The victim's name will also be withheld from timely warnings or emergency notifications that are distributed to the University community. Timely warnings and emergency notifications are initiated and/or approved by the Campus Safety Executive Director and/or his or her designee.

If time permits during an emergency, the President or Vice President for Administration & Finance will determine if a timely warning or emergency notification should be sent to the community. University Relations or Campus Safety will normally create and disseminate the timely warning or emergency notification. In the event that "imminent danger" to the Widener community is present, the ranking Campus Safety administrator or supervisor has the authority to issue a timely warning or emergency notification to the community by the most expedient method available. The same procedure is utilized on the Delaware Law School and Commonwealth Law School campuses.

The Office of Campus Safety may prepare a timely warning whenever a report is received of a violent crime against a person, a substantial crime against property or an emergency situation on or near campus that represents a serious or ongoing threat to the safety of students, faculty, and staff. Crimes for which a timely warning may be appropriate include, but are not limited to: murder, manslaughter, sex offenses, robbery, aggravated assault, burglary, arson, motor vehicle theft, domestic violence, dating violence, stalking, hate crimes, violations of liquor and drug laws, and illegal weapons possession. Timely warnings typically include the following information, if known:

1. A statement of the incident, including the nature and severity of the threat and locations or persons who might be affected;
2. Any connection to previous incidents;
3. Physical description and/or composite drawing of the suspect;
4. Date and time the warning was released;
5. Other relevant and important information, such as any bias motive, the gender of the victim, and/or student/non-student status; and/or
6. Appropriate safety tips.



Similarly, emergency notifications may be issued upon confirmation of a significant emergency or dangerous situation occurring on campus that involves an immediate threat to the health or safety of student or employees for events such as fires, outbreak of serious illness, approaching tornado, hurricane or other extreme weather conditions, earthquake, gas leak, terrorist incident, bomb threat, explosion, and the like.

Depending on the particular circumstances of the incident, timely warnings or emergency notifications may be distributed by any one or more of the following means:

1. E-mail;
2. Posting on <https://my.widener.edu>;
3. The Omnilert Alert text messaging and e-mail system;
4. Posting on the front doors of residence halls, fraternity and sorority houses, the University Center and/or other locations;
5. News releases;
6. Campus media;
7. Door to door notification in residence halls, fraternity houses and sorority houses.

Anyone with information warranting a timely warning or emergency notification should report the circumstances to the Campus Safety Office, by phone 610-499-4200 (Chester), 302-477-2200 (Wilmington) or 717-541-1911 (Harrisburg) or in person at the Office of Campus Safety located on their respective campus.

Our emergency communication systems are tested and documented at least twice per year.

Widener University has an excellent relationship with all of our state and local police departments. The Office of Campus Safety communicates with law enforcement by monitoring their radio transmissions and/or contacting them immediately when an emergency occurs. The Chester campus also has a contracted law enforcement officer that serves as a liaison between Widener University and the local police.

REPORTING A CRIME

Because the safety and security of the University is the shared responsibility of all who live, work, and study on the campus, members of the University community are encouraged and expected to report any suspicious or criminal activities to the Office of Campus Safety on their respective campus: Chester (610-499-4200), Wilmington (302-477-2200), or Harrisburg (717-541-1911). The University encourages community members to report all crimes in a timely manner and as accurately as possible to a member of the Office of Campus Safety or Campus Security Authority. Bystanders and witnesses are encouraged to report any crimes especially when victims are unable to do so themselves. Campus Safety will respond to evaluate the incident and contact the necessary university and external authorities. Widener community members can also report a crime by pushing the emergency call button on the blue emergency phones located throughout the Chester campus. Widener University does not have a voluntary confidential reporting program and all victims are encouraged to report crimes and emergencies to the Widener University Office of Campus Safety on their respective campus. Widener University employs pastoral and professional counselors who are appropriately credentialed and are not considered to be a Campus Security Authority when acting in their counseling role. Widener University does encourage pastoral and professional counselors to notify those whom they are counseling of the reporting options available to them. University professional and pastoral counselors are also encouraged to report crimes reported to them to Campus Safety for inclusion in the annual security report.

CRIME PREVENTION AND SECURITY AWARENESS PROGRAMS

The Office of Campus Safety closely cooperates with the Provost's Office, Human Resources Department, and Student Affairs Office to disseminate information about safety and security matters to the campus community through training programs, text messages, e-mail, website, and meetings.

Crime prevention is also discussed during student and employee orientations. In addition, crime prevention information is e-mailed to all students and employees at least once a semester. Crime prevention tips offer information educating students and employees about personal safety, safety tips during winter and spring break, and safeguarding your personal belongings.

Security of Buildings (All Campuses)

The Office of Campus Safety patrols the Widener University (Chester Campus and Delaware Law School) campus 24 hours a day, 7 days a week, 365 days a year. The Office of Campus Safety at the Commonwealth Law School patrol the campus between the hours of 8:00 am and 12:00 am, 7 days a week, when the campus is in normal operation. Officers ensure that buildings are locked and unlocked according to predetermined times. Residence Halls are secured 24 hours a day and checked several times a day by our officers.

Shuttle Service (Chester Campus)

The Widener University Office of Campus Safety offers a shuttle service that provides transportation for students around campus and to local destinations such as Wawa, Wal-Mart, Media, Pennsylvania, and Springfield Mall/Target. A Widener University ID is required to utilize this service. Guests must be accompanied by a Widener student.

On-campus shuttle schedule:

Monday through Friday, 9:00 a.m. to 1:00 a.m.

Saturday, 12:00 p.m. to 1:00 a.m.

Sunday, 12:00 p.m. to 12:00 a.m.

Off-campus shuttle schedule:

Monday through Friday, 5:00 p.m. to 1:00 a.m.

Saturday, 12:00 pm to 1:00 am

Sunday, 12:00 pm to 12:00 a.m.

Escort Service (All Campuses)

Widener University Office of Campus Safety offers walking escorts, 24 hours a day, 7 days a week, to any University community member that requests this service. Community members can contact the Office of Campus Safety on their respective campus to utilize this service.

Safe Ride Program (Chester Campus)

The Safe Ride Program provides transportation for students who may feel uncomfortable or unsafe while on campus. A uniformed officer will be dispatched to your location to transport you anywhere within our patrol jurisdiction. Campus Safety will respond to any requests for this service as quickly as possible while also meeting our responsibility to respond to emergency calls as a priority.

Transports to Medical Facilities (Chester Campus)

Students who require a transport to a medical facility can contact the Office of Campus Safety to request this service. These transports will be assessed on a case-by-case basis. In the interest of student/employee safety, Campus Safety reserves the right to determine if the University community member would be better served utilizing the transportation service of an ambulance.

Prevention/Education Program	Presenter	Audience	Frequency
Fire/Evacuation Drills Educate the Widener community about proper evacuation during an emergency.	Campus Safety	Employees and students	Annual program
Maximize Your Buzz Through comedy, multimedia, and practical advice, students learn to make values-based choices about alcohol.	Office of Student Engagement—Orientation Program	New students	Annual program—August 18, 2022
Risk Management Session A fraternity hosted workshop discussing the importance of safety measures, risk management, and protocols for safe chapter operations.	Office of Student Engagement—Fraternity & Sorority Life	All Main Campus students	Offer once per semester
Safety on Campus Presentation for students, parents, and employees related to Campus Safety and staying safe while on campus.	Campus Safety	Parents and new students	Offered virtually multiple times per semester
Self Defense Seminar Safety Awareness Program to educate students on “street wise self-defense.”	Office of Residence Life	All students	March 30, 2022

UNIVERSITY FACILITIES AND RESIDENCE HALL ACCESS

University facilities are accessible via identification card access during normal business hours. All individuals accessing University facilities must adhere to all federal, state and local laws, as well as all University policies. Administrative and academic buildings are opened at approved times and secured by Campus Safety upon the completion of their scheduled use. When administrative and academic buildings are secure, only individuals with written or verbal authorization from the building administrator, department head, or Executive Director of Campus Safety will be permitted into the building.

Entrances to all student housing are locked twenty-four (24) hours per day and are accessible only to bona fide residents via identification card access system. Residents are provided access to the hall they reside in via their identification card. All access to residence halls is monitored by Campus Safety. Guests are given access to the building only with the permission of the resident they are visiting. The resident student is responsible for the behavior of their guest while they are in the building. Widener community members are required to carry their identification cards at all times. All University employees, students, contractors, and vendors are required to display identification when requested by a university official. In accordance with state law, the university reserves the right to ban persons from university property.

Access to student housing facilities is limited to those with authorization. The Office of Residence Life, Campus Safety personnel, housekeepers, medical staff, physical plant staff, Campus Services personnel, and emergency or medical personnel may enter the buildings and individual rooms only for health and welfare purposes. Campus Safety is also permitted to enter a student room in the interest of student safety.

All residence halls, with the exception of the Townhouses on the Wilmington campus, are equipped with exterior telephones to allow visitors to contact residents inside the building. When contacted, it is the responsibility of the resident to go to the front door of the residence hall to greet and provide access for their guests.

Many of the residence halls are equipped with pressure-sealed doors to prevent them from accidentally or intentionally being left open. Auxiliary doors are electronically connected to an alarm system preventing entrance or egress except during emergencies.

All doors to student rooms are equipped with locks, and in those rooms where window access is likely, window locks are provided. If a student loses his or her key, the room in question is re-keyed promptly by the university locksmith. The student will be charged a fee for the lock change.

The Office of Campus Safety and Operations Department work closely together to review safety and security considerations as it pertains to Crime Prevention through Environmental Design (CPTED). The departments collaborate to enhance campus facilities, landscaping, grounds keeping, and lighting on an ongoing basis. The Operations Department is also notified when maintenance deficiencies in any university facility needs to be addressed. The Operations and Campus Safety Administration will communicate when there are any security concerns that need to be addressed prior to work being completed. The Operations Department is also notified

when work needs to be completed through the following methods. The Chester campus uses the School Dude online reporting system, the Wilmington campus uses an online reporting form found on the Delaware Law School website, and the Harrisburg campus uses a work order form that is submitted to the Registrar's Office.

The following are the access controls to the listed academic facilities:

Lathem Hall (Chester Campus) Open access: None Card access: Monday–Friday 6:30 a.m.–1:00 a.m. Saturday–Sunday 6:30 a.m.–1:00 a.m. Card access required to use the elevator	Melrose Hall (Chester Campus) Card access: Monday–Friday 6:00 a.m.–10:00 p.m. Saturday–Sunday 7:00 a.m.–7:00 p.m.
Bruce/Cottee Halls (Chester Campus) Card access: All doors Monday–Friday 6:30 a.m.–1:00 a.m. Saturday–Sunday 6:30 a.m.–1:00 a.m.	Founders Hall (Chester Campus) Card access: Monday–Friday 6:30 a.m.–1:00 a.m. Saturday–Sunday 6:30 a.m.–12:00 a.m.
Kirkbride Hall (Chester Campus) Card Access: All Doors Monday–Friday 7:15 a.m.–10:00 p.m. Saturday–Sunday 7:00 a.m.–7:00 p.m.	Freedom Hall (Chester Campus) Card access: Monday–Friday 6:30 a.m.–1:00 a.m. Saturday–Sunday 6:30 a.m.–12:00 a.m.
Wolfram Library (Chester Campus) Open access: None Card access: Front turnstiles—Card access during business hours Rear door—ADA accessible during business hours	Main Law Building (Delaware Law School) Open access: Monday–Sunday 7:00 a.m.–12:00 a.m.
Schwartz/Pride Recreation Center (Chester Campus) Card access: Schwartz door—during athletic hours Pride Recreation Center—during published hours	Polishook Hall (Delaware Law School) Open access: Monday–Sunday 7:00 a.m.–12:00 a.m.
Quick Center (Chester Campus) Card access: Monday–Thursday 7:00 a.m.–10:00 p.m. Friday–Sunday 7:00 a.m.–6:00 p.m.	Library Building (Commonwealth Law School) Card access: Monday–Sunday 7:00 a.m.–12:00 a.m.
Academic Center North (Chester Campus) Card access: Monday–Sunday 24/7	Administration Building (Commonwealth Law School) Card access: Monday–Sunday Glass Doors 7:00 a.m.–6:00 p.m. Wood Doors 7:00 a.m.–8:00 p.m.
Kapelski Learning Center (Chester Campus) Card access: All doors Monday–Friday 6:30 a.m.–1:00 a.m. Saturday–Sunday 6:30 a.m.–12:00 a.m.	Student Organization Building (Commonwealth Law School) Card access: Monday–Sunday 7:00 a.m.–11:00 p.m.

These posted hours are subject to change during the course of the year. Questions/issues should be directed to the Office of Campus Safety on their respective campus.

Widener University—Chester Campus

University living quarters provide pleasant accommodations for graduate and undergraduate residential students in twenty-two facilities and 14 university-owned homes, with a total capacity of 1,558.

Located on the campus quadrangle and surrounding streets, the facilities include traditional two-person-per-room residence halls, apartment-style accommodations, suite-style accommodations, co-ed and single-sex halls, and smaller houses, many of which are theme houses for social or special interest groups (e.g., sororities, fraternities, international students).

A small number of single rooms and rooms for more than two persons are available. No housing is provided for married students or families. Students must be full-time in their academic program to live in the residence halls. Graduate students may choose to live in on-campus suite-style accommodations or in smaller university-owned houses adjacent to the campus, on a space-available basis.

The Office of Residence Life makes housing assignments for new students. Returning students usually prefer to participate in the lottery system, whereby accommodations are assigned on a student-preference basis with priority given to class standing, academic record, and semesters-in-campus residence.

There are a total of 4 Residence Life staff members that are assigned to the student housing facilities. Campus Safety Officers and Residence Life staff receive training consisting of alcohol and drug education, Campus Security Authority education, emergency and evacuation procedures, and crisis management scenario training. Students living in residence halls must attend a floor meeting at the start of each academic year with Residence Life staff. Topics that are discussed are safety on campus and evacuation procedures. The Office of Campus Safety also conducts fire/evacuation drills to educate resident students about fire safety and evacuation procedures.

The Office of Residence Life reserves the right to reassign any student to a different room at any time. While every attempt will be made to notify the resident student of changes in room assignment before their arrival on campus, situations may arise that make this impossible. Once a student occupies his or her assigned room, the assignment may not be changed unless the Office of Residence Life approves.

All residential communities remain open during breaks outlined in the academic calendar (fall, Thanksgiving, winter, and mid-term breaks) for students who wish to remain on campus.

Resident students are limited to two guests at a time. Residents are responsible for the behavior of their guests. In addition, all guests must possess and present a valid form of identification upon request. Failure to do so will result in removal from campus. In addition, all overnight guests must be at least 18 years of age. Guests may stay a maximum of two consecutive nights in a 14-day period. Residence hall residents are responsible for complying with these procedures and for the actions of their guests.

Widener University—Delaware Law School

University living quarters provide pleasant accommodations for graduate residential students in 151 resident hall rooms and 24 one and two-bedroom apartments with a total capacity of 193.

Located on the northwest corner of the campus, facilities include traditional single occupancy rooms in co-ed residence halls and townhouse facilities, which contain the one- and two-bedroom apartments. Housing selection opens in March of each year. Returning students are given priority in room assignments and new students are offered on-campus housing upon acceptance.

The Office of Campus Services administers housing. Access to student housing facilities is limited to those with authorization. If a student loses his or her key, the room in question is re-keyed and new keys are issued. The student will be charged a fee for any lost key.

Visitors are permitted in university housing only if accompanied by a resident, who is responsible for the behavior of the guest.

During vacation and holiday periods, university residence facilities are open, though the university reserves the right to reassign students to other on-campus accommodations.

Widener University—Commonwealth Law School

There are no residential students on this campus.

OFFICE OF CAMPUS SAFETY

Main Campus

Centrally located on the ground level of Old Main on the Chester Campus, the Office of Campus Safety provides 24-hour-per-day, seven-day-a-week service and protection. The department uses highly visible officers on bicycles, vehicles, and foot patrols. Additionally, the campus is closely monitored via surveillance cameras and emergency call stations are located throughout the campus.

Campus Safety provides:

- Escort service for individual protection.
- Transportation to nearby medical facilities for emergencies.
- Two shuttle buses that circulate the campus from 5:00 p.m. to 1:00 a.m. on weekdays, from 7:00 p.m. to 1:00 a.m. on Saturday, and from 6:00 p.m. to 12:00 a.m. on Sunday. The shuttle also provides transportation to nearby off-campus locations.

Widener's three campuses are kept peaceful by the combined efforts of the entire community. Intelligent, safety-conscious respect for self and others is expected of everyone—students, faculty, staff, and guests.

The Office of Campus Safety reports to the Vice President of Administration and Finance and works closely with the Operations and Maintenance Department. Safety is a primary concern in the maintenance, grounds keeping, and lighting on campus. Campus Safety also works closely with the Office of Student Affairs and other university offices to ensure that safety policies and procedures are uniformly executed and conveyed in a clear and consistent fashion to students, faculty, and staff.

The Office of Campus Safety enjoys an excellent working relationship with the City of Chester Police Department, which has primary police jurisdiction for the Chester Campus. All matters brought to the attention of Campus Safety are investigated to determine appropriate action, and victims of possible crimes are given the opportunity to report the incident to the local police department. The university also works closely with Pennsylvania State Police and other enforcement agencies. Widener University has a memorandum of understanding with the local police regarding the investigation of alleged criminal offenses.



Campus Safety supervisors on the Chester Campus are identified under Pennsylvania Law as “Special Officers” with the power to detain and arrest, whose authority is limited to the immediate and adjacent vicinity of university property. The safety officers do not carry weapons.

The force is comprised of an Executive Director of Campus Safety, Associate Director of Campus Safety Operations, Assistant Director of Campus Safety Technology and Campus Engagement, Administrative Secretary, and 43 full-time officers and seven part-time officers. At special events, fully certified Pennsylvania police officers are utilized as needed.

All of Widener’s officers receive mandatory on-the-job and in-service training and are instructed in first aid and cardio-pulmonary resuscitation, with most officers currently certified by the American Red Cross in cardiopulmonary resuscitation.

Delaware Law School

Located in the lobby of the Concord Residence Hall, the Office of Campus Safety provides 24-hour-per-day, seven-days-per-week service and protection, responding to alarm violations as well as walk-in and telephone requests. The department utilizes foot, bicycle, and vehicular patrol to ensure highly visible coverage of the campus.

The Office of Campus Safety enjoys an excellent working relationship with the Delaware State Police, which has primary police jurisdiction for the Delaware Campus. All matters brought to the Office of Campus Safety’s attention are investigated to determine appropriate action, and victims of possible crimes are offered the opportunity to report the incident to the state police. Widener University has no written agreement or memorandum of understanding with the local police regarding the investigation of alleged criminal offenses.

Safety personnel are identified under the Delaware Code as proprietary agents of the university whose authority is limited to the immediate and adjacent vicinity of university property. The safety officers do not carry weapons. Widener safety officers in Delaware do not have the power to arrest. The force is comprised of a Lieutenant of Operations and 13 full-time safety officers.

Commonwealth Law School

Located in the lobby of the ground floor of the library, the Office of Campus Safety provides safety service to the campus, responding to alarm violations as well as walk-in and telephone requests. The department utilizes vehicular patrol to ensure highly visible coverage of the campus.

The Office of Campus Safety enjoys an excellent working relationship with the Susquehanna Township Police Department, which has primary police jurisdiction for the Harrisburg Campus. All matters brought to the Office of Campus Safety’s attention are investigated to determine appropriate action, and victims of possible crimes are offered the opportunity to report the incident to the Susquehanna Township police. Widener University has no written agreement or memorandum of understanding with the local police regarding the investigation of alleged criminal offenses.

Safety personnel are identified under the Pennsylvania Code as proprietary agents of the university whose authority is limited to the immediate and adjacent vicinity of university property. The safety officers do not carry weapons. Widener safety officers in Harrisburg do not have the power to arrest. The force is comprised of a Lieutenant of Operations, 2 full-time safety officers and 2 part-time safety officers.

COUNSELING AND PSYCHOLOGICAL SERVICES (CAPS)

CAPS is staffed with a team of licensed mental health professionals dedicated to your personal success and well-being. It is our mission to provide students with access to counseling services that will support your academic and personal success during your time here. Counseling and Psychological Services (CAPS) provides short-term, developmentally appropriate counseling services to eligible Widener students. Treatment is individually tailored to promote the health and well-being of the whole student to foster a sense of belonging and enhance academic success. Services at CAPS are confidential and free to eligible students. We welcome you to contact our office to discuss your eligibility for services.

Main Campus

Students on the Chester campus can access services at CAPS by utilizing the following information:

Widener University Counseling and Psychological Services (CAPS)
522 East 14th Street
Chester, PA 19013
610-499-1261

Delaware Law School

On the Delaware Law School campus, students and recent graduates studying for the bar may make in-person appointments with our on-campus counselor at DLSCounseling@widener.edu.

In addition, students and recent graduates studying for the bar have free, unlimited access to remote therapy and on-demand crisis counseling 24-7 from any location through the Virtual Care Group. Students can register at thevirtualcaregroup.com/delawarelaw/ (enter zip code 19803) for convenient access to virtual mental health support.

Commonwealth Law School

Harrisburg Students may coordinate their need for counseling services through the office of the Dean of Students at the Harrisburg Campus who oversees a contract with a local counseling service. Contact information:

Widener University Commonwealth Law School
Office of Student Affairs
3800 Vartan Way
Harrisburg, PA 17110
717-541-3952

Counseling services are available for those staff and faculty who maintain counseling as an option in their university offered health care plan. For more information on services at CAPS on the main campus, please go to: <https://sites.widener.edu/caps/>.



OFF CAMPUS CRIMINAL ACTIVITY

Widener University does not have any officially recognized student organizations or facilities that are located off campus. On the Chester campus, the Office of Campus Safety does solicit criminal reports of incidents (required by federal and state law) that occur off campus for crime reporting from the local police department on a monthly basis.

All applicants and students must disclose the existence of any pre- or post-admission criminal convictions, excluding minor traffic offenses. Applicants must disclose criminal convictions on the application form where indicated. Students must disclose any inaccuracy, corrections, or changes to the information provided on their application form in writing to the Associate Provost and Dean of Students. Students must also disclose in writing any post-admission arrests or criminal convictions to the Associate Provost and Dean of Students.

The policy regarding employee criminal records can be located in the Employee Handbook.

DRUG AND ALCOHOL POLICY

The university complies with federal, state, and local laws, including those that regulate the possession (both internal and external), use, and sale of alcoholic beverages and controlled substances. At any on-campus activity where alcohol is served, the university reserves the right to monitor the event. Alcohol shall not be sold or served to minors under penalty of state law and university disciplinary action.

The university discourages the unlawful use of alcoholic beverages. The university also calls attention to the laws of the Commonwealth of Pennsylvania and State of Delaware and, although not an enforcement agent of the state, the university will not impede the legitimate efforts of state law. The possession (both internal and external), use, sale or furnishing of alcohol on any Widener University campus is governed by state law, and the enforcement of these laws is at the discretion of local police. The Office of Campus Safety and members of the Residence Life staff will refer students suspected of violations to the Office of Students Office for disciplinary action.

In keeping with the laws of Pennsylvania and Delaware, university policy regarding alcoholic beverages is as follows:

1. It is illegal for any person under 21 years of age to possess alcoholic beverages or to attempt to purchase or to consume or transport any alcoholic beverage within Pennsylvania or Delaware.
2. It is illegal for any person to sell or give alcoholic beverages of any kind to a minor.
3. It is illegal for any person to misrepresent his or her own age or the age of any other person to obtain alcoholic beverages.

For students and their guests of legal age, alcoholic beverages are confined to resident rooms with doors closed, or to a location designated and approved by the Student Affairs Office. All individual students or guests in any student room must be of legal age (21 years or older) when alcohol is present. Alcohol is prohibited in all public areas, including, without limitation, porches, lounges, stairs, lobbies, classrooms, hallways, and offices. In those situations, in which exceptions are made, the university reserves the right to require additional procedures to ensure safety and responsible consumption. No alcohol is permitted in Schwartz Athletic Center, and alcoholic beverages are not allowed in the University Center unless during an event where all in attendance are of age and the sponsoring group has received the explicit written permission of the Associate Provost and Dean of Students. No alcohol is permitted in the university stadium during athletic events or at university athletic events played elsewhere. Public intoxication is also prohibited, regardless of age.

The possession, use, or sale of illegal drugs, narcotics, and other controlled substances is a federal and state offense subject to mandatory heavy fines and imprisonment. Any Widener University student who has in his/her possession or uses narcotics or illegal drugs or drug-related paraphernalia (not specifically prescribed by a physician) and without the knowledge of the Dean of Students, or brings such narcotics or illegal drugs or drug-related paraphernalia, or causes them to be brought onto university premises, may be dismissed. Applicable federal law states that students convicted of various alcohol and illegal drug offenses will lose their student aid eligibility for specified periods of time depending upon whether the conviction was for use or sale and how many times the student has been convicted.

Each year, the Office of Student Affairs also presents a series of educational programs related to drug and alcohol abuse education and prevention programs. In addition, all Residence Life staff are trained to identify students with potential drug and/or alcohol abuse problems. The university also employs a staff member who is available for counseling individuals who wish to discuss a drug or alcohol abuse problem.

The Human Resource Department and Office of Enrollment Management Services also distributes a student and employee information brochure that complies with the Drug Free Schools and Communities Act of 1989 and certifies that Widener University has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees. This information also includes the University's alcohol and controlled substance policy, counseling and assistance programs, health risks, employee assistance programs, referral centers, and sanctions. This information is distributed annually to students and employees. Students with substance abuse problems may obtain information and seek support services from the Office of Student Affairs or Counseling and Psychological Services. Information and support services for University employees with substance abuse problems are available from the Human Resources Department.

VIOLENCE AGAINST WOMEN ACT AMENDMENTS TO CLERY ACT

Sexual Assault, Sexual Harassment, and other Sexual Misconduct

Widener University is committed to establishing and maintaining a community steeped in equality and free from all forms of discrimination and harassment. In order to create and maintain such an environment, the University recognizes that all who work and learn at the University are responsible for ensuring that the community is free from discrimination based on sex or gender, including sexual assault, sexual harassment, other forms of sexual misconduct, dating violence, domestic violence, and stalking in any form. These behaviors threaten our learning, living, and work environments and will not be tolerated.

Widener University prohibits all forms of sexual misconduct committed against Widener University community members of any gender, gender identity, gender expression, or sexual orientation. This policy also prohibits gender-based harassment that does not involve conduct of a sexual nature. This policy applies to all forms of sexual and gender-based harassment, sexual violence, stalking, dating violence, and domestic violence (collectively and without limitation referred to as “sexual misconduct”). Widener University also prohibits retaliation either directly or indirectly by any member of our campus community and will deal swiftly with such violations of policy and federal laws that prohibit it. Additional information can be found in the Widener University Equal Opportunity, Harassment, and Nondiscrimination Policy.

In an effort to reduce the risk of sexual misconduct as well as the crimes of rape, sexual assault, sexual harassment, stalking, dating violence and domestic violence occurring among its students, the University utilizes a range of campaigns, strategies and initiatives to provide awareness, educational, risk reduction and prevention programming.

It is the policy of the University to offer programming to prevent domestic violence, dating violence, sexual assault (including stranger and known offender assaults) and stalking each year. Educational programs are offered to raise awareness for all incoming students and employees and are often conducted during new student and new employee orientation and throughout an incoming student's first semester. These programs and others offered throughout the year include strong messages regarding not just awareness, but also primary prevention (including normative messaging, environmental management and bystander intervention), and discuss institutional policies on sexual misconduct as well as the Pennsylvania and Delaware definitions of domestic violence, dating violence, sexual assault, stalking and consent in reference to sexual activity. Bystander engagement is encouraged through safe and positive intervention techniques and by empowering third-party intervention and prevention such as calling for help, using intervention-based apps, identifying allies and/or creating distractions.



Programs also offer information on risk reduction that strive to empower victims, how to recognize warning signals, and how to avoid potential attacks and do so without victim-blaming approaches. Ongoing awareness and prevention campaigns are directed to students and employees, including faculty, often taking the form of guest speakers and events. The following prevention and education programs were featured over the last year:

Prevention/Education Program	Presenter	Audience	Frequency
A Night with the Sexpert Sexual Health Program led by award-winning sexuality educator Erica Smith M.Ed.	Office of Residence Life	All students	February 4, 2022
Anti-Human Trafficking Legal Education Program to educate participants on sexual assault awareness.	Commonwealth Law School	All staff and students	September 21, 2022
Conduct Matters Join our Assistant Dean of Students and CREW Leaders to discuss student conduct standards.	Office of Student Engagement—Orientation Program	New students	Annual program—August 18, 2022
Green Dot Program that discusses our culture’s attitudes and responses to sexual violence. Employs bystander intervention.	Athletic Department	First year and transfer student athletes	Annual program—August 2022
Green Dot Program that discusses our culture’s attitudes and responses to sexual violence. Employs bystander intervention.	Office of Student Engagement—Orientation Program	New students	Annual program—August 18, 2022
Healthy Relationships and Dating Program to educate students about healthy relationships and relationships that show signs of abuse.	Office of Student Affairs	First year and transfer students	Annual online program
Impressions A program that examines student sexual assault, what it is, how to report it, campus resources, and preventions.	Office of Student Affairs	First year and transfer students	Annual online program
It’s a Setup Sexual assault program to educate students about safe sex and drinking.	Office of Residence Life	All students	February 28, 2022
Kisses, Cookies, and Consent Sexual assault program to educate students about safe sex practices and consent.	Office of Residence Life	New hall students	February 11, 2022
Know Your Limit Alcohol education program discussing moderation, risks, binge drinking, and intervention.	Office of Student Affairs	First year and transfer student athletes	Annual online program
New Employee Orientation Training in harassment, discrimination and Title IX.	Human Resources	All new employees	Every new employee orientation
Sex and the Univer{city} Sexual health program.	Office of Residence Life	Metropolitan Hall Students	February 14, 2022

The Office of Campus Safety provides personal safety and awareness information to students and employees via e-mail. Topics include information about Campus Safety, Residence Hall Safety, and Stalking Prevention and Awareness.

In the event that sexual misconduct, gender-based violence or the crimes of sexual assault, stalking, dating violence or domestic violence do occur, the University takes the matter very seriously. The University employs supportive and/or protective measures such as emergency removals and/or no contact orders in any case where a student’s behavior represents a risk of violence, threat, pattern or predation. If a student is accused of sexual misconduct, other gender-based violence or the crimes of rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence, they are subject to action in accordance with the Equal Opportunity,

Harassment and Nondiscrimination Policy. A student wishing to officially report such an incident is encouraged to report it immediately to the Office of Campus Safety: Chester (610-499-4200), Wilmington (302-477-2200), or Harrisburg (717-541-1911), and/or the local police (911), or by completing an online report at widener.edu/titleix. Victims will receive university assistance if they wish to contact local police. Victims can also decline to notify campus authorities and/or local law enforcement if they choose to. Anyone with knowledge about a sexual misconduct or gender-based violence or the crimes of rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence is also asked to immediately report this as well.

Widener University recognizes the sensitive nature of sexual violence and is committed to protecting the privacy of any individual who reports an incident of sexual violence. Different officials on campus are able to offer varying levels of privacy protection to victims. Reports made to law enforcement, including if criminal prosecution is pursued, may be made public and shared with the accused. Widener University will not release names in the issuance of “Timely Warnings” or “Emergency Notifications”, nor in the “Daily Crime Log”, each of which are required by the Clery Act, and any accommodation or supportive measure will be confidential unless it interferes with the measure’s implementation. Reports made to Widener University officials will be kept private, and identifying information about the victim shall not be made public. Reports made to medical professionals and licensed health counselors will not be shared with third parties except in cases of imminent danger to the victim or a third party. Refer to the Equal Opportunity, Harassment and Nondiscrimination Policy for more information about confidential and nonconfidential reporting options.

An individual is also encouraged to make a report with the following Title IX Coordinator or Deputy Coordinators:

Title	Name	Phone	Campus
Title IX Coordinator	Kiara Allison	610-499-4553	Chester Campus
Deputy Title IX Coordinator	Larissa Gillespie	610-499-4434	Chester Campus
Deputy Title IX Coordinator	Kortne Smith	610-499-4413	Chester Campus
Deputy Title IX Coordinator	Rhonda Bates	610-499-1267	Chester Campus
Deputy Title IX Coordinator	Sharmane Walker	610-499-4394	Chester Campus
Deputy Title IX Coordinator	Kevin Raport	610-499-4202	Chester Campus
Deputy Title IX Coordinator	Alice Eakin	302-477-2215	Wilmington Campus

If you are the victim of sexual misconduct, gender-based violence or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating violence or domestic violence, some or all of these safety suggestions may guide you after an incident has occurred:

1. Go to a safe place and speak with someone you trust. Tell this person what happened. If there is any immediate danger, contact the Office of Campus Safety if you are on campus or call 911 if you are off campus.
2. Consider securing immediate professional support (e.g., counseling, victim advocacy, medical services, etc.) to assist you in the crisis.
3. If you are on campus during regular business hours, you may go to the Counseling Center as well. Additional information for counseling services, locations, and hours are also listed within this report.
4. For your safety and well-being, immediate medical attention is encouraged. Further, being examined as soon as possible, ideally within 120 hours, is important in the case of rape or sexual assault. The hospital will arrange for a specific medical examination at no charge. To preserve evidence, it is recommended that you do not bathe, shower, douche, eat, drink, smoke, brush your teeth, urinate, defecate or change clothes before receiving medical attention. Even if you have already taken any of these actions, you are still encouraged to have prompt medical care, and evidence may still be recoverable. Typically, if police are involved or will be involved, they will obtain evidence from the scene, and it is best to leave things undisturbed until their arrival. They will gather bedding, linens or unlaundered clothing and any other pertinent articles that may be used for evidence. It is best to allow police to secure items in evidence containers, but if you are involved in transmission of items of evidence, such as to the hospital, secure them in a clean paper bag or clean sheet, to avoid contamination. If you have physical injuries, photograph or have them photographed, with a date stamp on the photo. Record the names of any witnesses, and their contact information. This information may be helpful to the proof of a crime, to obtain an order of protection or to offer proof of a campus policy violation. Try to memorize details (physical description, names, license plate number, car description, etc.), or even better, write notes to remind you of details, if you have time and the ability to do so. If you obtain external orders of protection (e.g., restraining orders, injunctions, protection from abuse), please notify the Office of Campus Safety or the Title IX Coordinator so that those orders can be observed on campus.
5. Even after the immediate crisis has passed, individuals should consider seeking support from the Counseling Center which can provide other supportive resources.

6. Widener University will provide written notification to students and employees to implement initial remedial, supportive and/or protective measures upon notice of alleged harassment, retaliation, and/or discrimination. Such actions could include, but are not limited to: no contact orders or agreements, health services, providing counseling and/or remedial services, victim advocacy, legal assistance, academic support, living arrangement adjustments, transportation accommodations, visa and immigration assistance, student financial aid counseling, providing a campus escort, academic or work schedule and assignment accommodations, safety planning, and/or referral to campus and community support resources. These accommodations and supportive measures are provided if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement.

Legal Definitions

Rape is generally defined as forced sexual intercourse. It may also include situations where the victim is incapable of giving consent due to incapacitation by means of disability or alcohol or other drugs. Many rapes are committed by someone the victim knows, such as a date or friend.

Under Pennsylvania and Delaware law, rape is defined as sexual intercourse against the will of the victim that can occur under a variety of circumstances, including:

- Where the victim is prevented from resisting due to alcohol or drugs.
- Where the assailant uses physical force or the threat of force to overpower and control the victim.
- Where the victim fears that she or he or another will be injured if the victim does not submit.
- Where the victim is at the time unconscious of the nature of the act, and this is known to the assailant.
- Where the victim is incapable of giving legal consent due to a mental disorder or developmental or physical disability, and this is known or reasonably should be known to the assailant.
- Where the act is accomplished by threatening to use the authority of a public official to incarcerate, arrest, or deport the victim or another person.
- Where the assailant uses duress, such as a direct or implied threat of hardship or retribution, to coerce the victim.
- Where the assailant uses force, fear or threats to accomplish sexual intercourse against the will of the spouse. This provision of the law is known as the “spousal rape law.”

Other Sexual Offenses

Besides rape, other sexual offenses include the following: sodomy (forced anal intercourse); oral copulation (forced oral-genital contact); rape by a foreign object (forced penetration by a foreign object, including a finger); and sexual battery (the unwanted touching of an intimate part of another person for the purpose of sexual arousal). Definitions of sexual offenses under state law and those under the Clery Act and the Equal Opportunity, Harassment and Nondiscrimination Policy vary.

State Definitions

Domestic Violence

A police officer shall have the same right of arrest without a warrant as in a felony whenever they have probable cause to believe the defendant has violated section 2504 (relating to involuntary manslaughter), 2701 (relating to simple assault), 2702(a)(3), (4) and (5) (relating to aggravated assault), 2705 (relating to recklessly endangering another person), 2706 (relating to terroristic threats), 2709.1 (relating to stalking) or 2718 (relating to strangulation) against a family or household member although the offense did not take place in the presence of the police officer. A police officer may not arrest a person pursuant to this section without first observing recent physical injury to the victim or other corroborative evidence. For the purposes of this subsection, the term “family or household member” has the meaning given that term in 23 Pa.C.S. § 6102 (relating to definitions).

Dating Violence

Pennsylvania does not define dating violence separate from domestic violence.

Stalking

A person commits the crime of stalking when the person either:

1. engages in a course of conduct or repeatedly commits acts toward another person, including following the person without proper authority, under circumstances which demonstrate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person; or
2. engages in a course of conduct or repeatedly communicates to another person under circumstances which demonstrate or communicate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person.

Clery Definitions

Domestic Violence

Defined as a felony or misdemeanor crime of violence committed:

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred;
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating Violence

Defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Stalking

Defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- Fear for the person's safety or the safety of others; or
- Suffer substantial emotional distress.

The following are also relevant state laws:

Pennsylvania

Stalking—18 Pa. C.S. § 2709.1
Rape and Consent—18 Pa. C.S. § 3121
Sexual Assault—18 Pa. C.S. § 3124.1
Dating Violence—24 Pa. § 15-1553
Domestic Abuse—23 Pa. § 15-6102

Delaware

Stalking—Del. Code tit. 11, § 1312
Consent—Del. Code tit. 11, § 761
Rape—Del. Code tit. 11, § 771-773
Sexual Assault—Del. Code tit. 11, § 767-769
Domestic Abuse—Del. Code tit. 13, § 703A
Domestic Violence—Del. Code tit. 13, § 703A

Age of Consent

In the Commonwealth of Pennsylvania, the age of majority is 18. Under state law, consent cannot be given by minors under the age of 13, and can only be given by a minor under the age of 16 if the other party is less than four years older than the minor.

In the State of Delaware, the age of majority is 18. Under state law, consent cannot be given under the age of 12 under any circumstances, and can only be given by a minor under the age of 16 if the other party is less than four years older than the minor.

Pennsylvania Definition of Consent

Unless otherwise provided by this title or by the law defining the offense, assent does not constitute consent if:

1. it is given by a person who is legally incapacitated to authorize the conduct charged to constitute the offense;
2. it is given by a person who by reason of youth, mental disease or defect or intoxication is manifestly unable or known by the actor to be unable to make a reasonable judgment as to the nature or harmfulness of the conduct charged to constitute the offense;
3. it is given by a person whose improvident consent is sought to be prevented by the law defining the offense; or
4. it is induced by force, duress or deception of a kind sought to be prevented by the law defining the offense.

Bystander Intervention

Bystanders play a critical role in the prevention of sexual and relationship violence. Bystanders are individuals who witness emergencies, criminal events, or situations that could lead to criminal events and are able to intervene in a way that will impact the outcome in a positive manner. Widener University wants to promote a culture where individuals are working together to prevent violence on and off campus. The following list includes effective methods to become an active bystander.

1. Contact the Office of Campus Safety or 911.
2. Interrupt the behavior.
3. Speak up about the behavior.
4. Provide a distraction.
5. Group intervention.

Risk Reduction

The university encourages all community members to take steps to increase their safety while on campus. When it comes to your personal safety, the following tips will prove extremely helpful.

1. Know your on-campus resources before something happens. Program important and emergency numbers into your phone when you arrive on campus. Know where the Office of Campus Safety, Student Health Center, and Counseling and Psychological Services are located.
2. Be aware of your surroundings and always walk in groups of two or more. Avoid isolated areas. Watch out for each other, especially in situations where alcohol is involved.
3. Trust your instincts. If a situation or location feels unsafe or uncomfortable then leave.
4. Do not leave drinks unattended, do not accept drinks from individuals you don't know, and watch out for friends' drinks if they leave them unattended.
5. Have excuses prepared if you need to exit a situation that makes you feel uncomfortable or unsafe. Develop a signal with friends to help remove each other from situations.
6. It's okay to tell someone no. You should never feel obligated, pressured, or threatened to do anything you don't want to do.
7. Watch out for your friends, and vice versa. If an individual is unresponsive or extremely intoxicated, contact the Office of Campus Safety immediately. Do not allow them to sleep it off. They may require medical attention.

Sexual Harassment

Title IX of the Education Amendments of 1972 (Title IX) prohibits discrimination based on gender in educational programs and activities that receive federal financial assistance. Such programs include recruitment, admissions, financial aid and scholarships, athletics, course offerings and access, hiring and retention, and benefits and leave. Title IX also protects students/employees from unlawful sexual harassment (including sexual violence) in university programs and activities. In compliance with Title IX, the university prohibits discrimination and harassment based on sex in employment as well as in all programs and activities.

The Department of Education's Office for Civil Rights (OCR), the Equal Employment Opportunity Commission (EEOC), the Commonwealth of Pennsylvania and the State of Delaware regard sexual harassment as a form of sex/gender discrimination and, therefore, as an unlawful discriminatory practice. Widener University has adopted the following definition of sexual harassment, in order to address the special environment of an academic community, which consists not only of employer and employees, but of students as well.

Sexual harassment is:

- unwelcome conduct,
- determined by a reasonable person,
- to be so severe, and
- pervasive and objectively offensive,
- that it effectively denies a person equal access to the University's education programs and activities.

Sexual harassment is a form of misconduct that undermines the integrity of the academic environment. It is the policy of the University that sexual harassment is prohibited. All members of the University community, especially officers, faculty, and other individuals who exercise supervisory authority, have an obligation to promote an environment that is free of sexual harassment. Widener University also provides annual training to ensure that investigations and hearings protect the safety of victims and promotes accountability.

All complaints or inquiries regarding sexual harassment, regardless of their role in the university, should be brought to the immediate attention of the Title IX Coordinator. The University will investigate such claims promptly and thoroughly. Anyone experiencing sexual harassment in any university program is encouraged to report it immediately to the Title IX Coordinator or a deputy. Supportive measures, education, and/or training will be provided in response.

Equity Resolution Process for Allegations of Harassment, Sexual Misconduct, and Other Forms of Discrimination

Widener University will act on any formal or informal allegation or notice of violation of the policy on Equal Opportunity, Harassment, and Nondiscrimination, that is received by the Title IX Coordinator. Upon notice, the Title IX Coordinator will contact the complainant (i.e. victim) to inform them of the procedural options with the University, connect to resources, and offer supportive and protective measures.

If the complainant chooses to file a formal complaint with the University, this resolution process involves a prompt, initial assessment to determine if there is reasonable cause to believe the Equal Opportunity, Harassment and Nondiscrimination Policy has been violated. If so, the university will initiate a confidential investigation that is thorough, reliable, impartial, prompt, and fair. The investigation and the subsequent resolution process determine whether the Equal Opportunity, Harassment and Nondiscrimination Policy has been violated. If so, the university will promptly implement effective measures designed to end the conduct, prevent its recurrence, and address its effects.

Any member of the community, guest, or visitor who believes that the policy on Equal Opportunity, Harassment, and Nondiscrimination has been violated should contact the Title IX Coordinator.

It is also possible for employees to notify a supervisor, or for students to notify an administrative advisor or faculty member. Any member of the community, including visitors, may contact Campus Safety to make a report. These individuals will in turn notify the Title IX Coordinator. The university website also includes a reporting form at widener.edu/titleix which may serve to provide notice to the Title IX Coordinator.

All employees receiving reports of a potential violation of the Equal Opportunity, Harassment and Nondiscrimination Policy are required to promptly contact the Title IX Coordinator, within 24 hours of becoming aware of a report or incident. All initial contacts will be treated with privacy: specific information on any allegations received by any party will be reported to the Title IX Coordinator, but, subject to the university's obligation to redress violations, every effort will be made to maintain the privacy of those initiating an allegation. In all cases, Widener University will give consideration to the complainant with respect to how the reported misconduct is pursued, but reserves the right, when necessary to protect the community, to investigate and pursue a resolution even when a complainant chooses not to initiate or participate in the resolution process.

Following receipt of notice or a report of misconduct, the Title IX Coordinator, or their designee, engages in a initial assessment to determine if there is reasonable cause to believe the Equal Opportunity, Harassment and Nondiscrimination Policy has been violated. This assessment may also serve to help the Title IX Coordinator to determine if the allegations evidence violence, threat, pattern, predation, and/or weapon, in the event that the reporting party has asked for no action to be taken. In any case where violence, threat, pattern, predation, and/or weapon is not evidenced, the Title IX Coordinator may respect a reporting party's request for no action, and will investigate only so far as necessary to determine appropriate supportive measures or comply with law. When a student or employee reports to the institution that they have been the victim of dating violence, domestic violence, sexual assault or stalking, they will also receive a Statement of Party Rights that provides them with a written explanation of their rights and options.

In cases where the complainant wishes to proceed or the university determines it must proceed, and the initial assessment shows that reasonable cause exists, the Title IX Coordinator will direct a formal investigation to commence and the allegation will be resolved through one of the processes discussed in the Equal Opportunity, Harassment and Nondiscrimination Policy, i.e., informal resolution, alternate resolution, respondent's acceptance of responsibility for violations, negotiated resolution, or formal grievance process (which involves a live hearing).

The Title IX Coordinator may provide supportive measures intended to address the short-term effects of harassment, discrimination, and/or retaliation, i.e., to redress harm to the reporting party and the community and to prevent further violations. These measures may include, but are not limited to:

- Referral to counseling and health services
- Referral to the Employee Assistance Program
- Education to the community
- Altering the housing situation of the responding party (resident student or resident employee (or the reporting party, if desired))
- Altering work arrangements for employees
- Providing campus escorts
- Providing transportation accommodations
- Implementing contact limitations between the parties
- Offering adjustments to academic deadlines, course schedules, etc., based on consultation with appropriate academic administrators and faculty



The university may pursue emergency removal for a student or organization or place an employee on administrative leave, pending the completion of the investigation and resolution procedures, particularly when, in the judgment of the Title IX Coordinator, the safety or well-being of any member(s) of the campus community may be jeopardized by the presence on-campus of the responding party or the ongoing activity of a student organization whose behavior is in question. The university will maintain as confidential any supportive measures, provided confidentiality does not impair the university's ability to provide such measures.

Once the decision is made to commence a formal investigation, the Title IX Coordinator appoints internal or external investigators. All investigations will be thorough, reliable, impartial, prompt, and fair. Investigations entail interviews with all relevant parties and witnesses, obtaining available evidence, and identifying sources of expert information, as necessary.

Each party is allowed to have an advisor of their choice present with them for all resolution meetings and proceedings, from the beginning of the process through to final determination.

Resolution Processes

Resolution proceedings are private. All persons present at any time during the resolution process are expected to maintain the privacy of the proceedings in accordance with University policy. While there is an expectation of privacy around what Investigators share with parties during interviews, the parties have discretion to share their own knowledge and evidence with others if they so choose. The University encourages parties to discuss this with their Advisors before doing so.

Informal Resolution

Informal Resolution can include three different approaches:

- When the parties agree to resolve the matter through an alternate resolution mechanism, including mediation, restorative practices, etc.;
- When the Respondent accepts responsibility for violating policy, and desires to accept a sanction and end the resolution process; or
- When the Title IX Coordinator can resolve the matter informally by providing supportive measures to remedy the situation.

To initiate Informal Resolution, a Complainant needs to submit a formal complaint, as defined above. If a Respondent wishes to initiate Informal Resolution, they should contact the Title IX Coordinator to so indicate.

It is not necessary to pursue Informal Resolution first in order to pursue a Formal Grievance Process, and any party participating in Informal Resolution can stop the process at any time and begin or resume the Formal Grievance Process.

Prior to implementing Informal Resolution, the University will provide the parties with written notice of the reported misconduct and any sanctions or measures that may result from participating in such a process, including information regarding any records that will be maintained or shared by the University.

The University will obtain voluntary, written confirmation that all parties wish to resolve the matter through Informal Resolution before proceeding and will not pressure the parties to participate in Informal Resolution.

Alternate Resolution

Alternate Resolution is an informal process, including mediation or restorative practices, by which a mutually agreed upon resolution of an allegation is reached. All parties must consent to the use of Alternate Resolution.

The Title IX Coordinator may look to the following factors to assess whether Alternate Resolution is appropriate, or which form of Alternate Resolution may be most successful for the parties:

- The parties' amenability to Alternate Resolution;
- Likelihood of potential resolution, taking into account any power dynamics between the parties;
- The parties' motivation to participate;
- Civility of the parties;
- Cleared violence risk assessment/ongoing risk analysis;
- Disciplinary history;
- Whether an emergency removal is needed;
- Skill of the Alternate Resolution facilitator with this type of complaint;
- Complaint complexity;
- Emotional investment/intelligence of the parties;
- Rationality of the parties;
- Goals of the parties;
- Adequate resources to invest in Alternate Resolution (time, staff, etc.).

The ultimate determination of whether Alternate Resolution is available or successful is to be made by the Title IX Coordinator. The Title IX Coordinator maintains records of any resolution that is reached, and failure to abide by the resolution agreement may result in appropriate responsive/disciplinary actions. Results of complaints resolved by Informal Resolution or Alternate Resolution are not appealable.

Respondent Accepts Responsibility for Alleged Violations

The Respondent may accept responsibility for all or part of the alleged policy violations at any point during the resolution process. If the Respondent indicates an intent to accept responsibility for all of the alleged misconduct, the formal process will be paused, and the Title IX Coordinator will determine whether Informal Resolution can be used according to the criteria in that section above.

If Informal Resolution is applicable, the Title IX Coordinator will determine whether all parties and the University are able to agree on responsibility, sanctions, and/or remedies. If so, the Title IX Coordinator implements the accepted finding that the Respondent is in violation of University policy and implements agreed-upon sanctions and/or remedies, in coordination with other appropriate administrator(s), as necessary.

This result is not subject to appeal once all parties indicate their written assent to all agreed upon terms of resolution. When the parties cannot agree on all terms of resolution, the Formal Grievance Process will resume at the same point where it was paused.

When a resolution is accomplished, the appropriate sanction or responsive actions are promptly implemented in order to effectively stop the harassment or discrimination, prevent its recurrence, and remedy the effects of the discriminatory conduct, both on the Complainant and the community.

Negotiated Resolution

The Title IX Coordinator, with the consent of the parties, may negotiate and implement an agreement to resolve the allegations that satisfies all parties and the University. Negotiated Resolutions are not appealable.

Formal Grievance Process: Notice of Investigation and Allegations

The Title IX Coordinator will provide written notice of the investigation and allegations (the "NOIA") to the Respondent upon commencement of the Formal Grievance Process. This facilitates the Respondent's ability to prepare for the interview and to identify and choose an Advisor to accompany them. The NOIA is also copied to the Complainant, who is to be given advance notice of when the NOIA will be delivered to the Respondent.

The NOIA will include:

- A meaningful summary of all of allegations,
- The identity of the involved parties (if known),
- The precise misconduct being alleged,
- The date and location of the alleged incident(s) (if known),
- The specific policies implicated,
- A description of the applicable procedures,
- A statement of the potential sanctions/responsive actions that could result,
- A statement that the University presumes the Respondent is not responsible for the reported misconduct unless and until the evidence supports a different determination,
- A statement that determinations of responsibility are made at the conclusion of the process and that the parties will be given an opportunity to inspect and review all directly related and/or relevant evidence obtained during the review and comment period,
- A statement about the University's policy on retaliation,
- Information about the privacy of the process,
- Information on the need for each party to have an Advisor of their choosing and suggestions for ways to identify an Advisor,
- A statement informing the parties that the University's Policy prohibits knowingly making false statements, including knowingly submitting false information during the resolution process,
- Detail on how the party may request disability accommodations during the interview process,
- A link to the University's VAWA Brochure,
- The name(s) of the Investigator(s), along with a process to identify, in advance of the interview process, to the Title IX Coordinator any conflict of interest that the Investigator(s) may have, and
- An instruction to preserve any evidence that is directly related to the allegations.

Amendments and updates to the NOIA may be made as the investigation progresses and more information becomes available regarding the addition or dismissal of various charges.

Notice will be made in writing and may be delivered by one or more of the following methods: in person, mailed to the local or permanent address(es) of the parties as indicated in official University records, or emailed to the parties' University-issued email or designated accounts. Once mailed, emailed, and/or received in-person, notice will be presumptively delivered.

The formal grievance process then proceeds through the investigation stage and a live hearing as described in detail in the Equal Opportunity, Harassment and Nondiscrimination Policy. Appeal rights are granted to the parties as set forth in the Equal Opportunity, Harassment and Nondiscrimination Policy and as described below.

Available Sanctions for Students

When sufficient evidence exists to support the allegations contained in a charge or complaint against a student or student organization or group, one or more of the following disciplinary sanctions will be imposed. The sanction should be consistent with the gravity and nature of the offense. Prior judiciary records will be considered when sanctions are decided. For those sanctions that suspend privileges, a specific time period shall be set indicating when and how the privileges may be regained, if at all. Sanctions may be appealed through the appeal procedures set forth above in the Equal Opportunity, Harassment and Nondiscrimination Policy and as described below. If a student does not comply with a sanction or if they are separated from the University, a hold may be placed on the student's account. This hold can prevent a student from preregistering and registering. This hold is removed only when the student demonstrates that they have fulfilled whatever student conduct sanctions may have been specified. Student organizations may also be held accountable for policy violations of their governing body in addition to the sanctions outlined below. All violations and/or sanctions listed below are noted in the records of the Office of Student Conduct.

- *No Further Action.*
This sanction is interpreted to mean that although a violation has been established, discussion with the investigator and/or student conduct administrator has been sufficient in and of itself and further action is not deemed necessary. However, the violation is still noted in the records of the Office of Student Conduct.
- *Written Official Warning.*
In instances of minor violations, students may be warned in writing of the possible consequences of continuing such behavior and written conditions regarding future behavior may be attached when appropriate.
- *Removal from Living Unit/Eviction.*
The primary effect of this sanction is to preclude continued residence in a particular living unit. This may affect a student's status.
- *Assignment to Alternate Housing.*
- *Limitation of Access to Designated University Housing Facilities and Other Campus Facilities by Time and Location.*
- *Constructive or Educational Task(s).*
The student is assigned a task that benefits the individual, campus, or community. This task is assigned as a condition of another sanction, such as disciplinary probation. Tasks must be reviewed by the Office of Student Conduct. Examples of tasks include educational papers, educational classes, attendance at educational programs or relevant community meetings, substance abuse education, alcohol education programs, or community service.
- *Counseling Center Referrals.*
Counseling sessions are occasionally necessary for students who violate University policy. The purpose of engaging in counseling is for the student to further assess their behavior and attitude in certain areas of their life.
- *Medical/Health Center Referrals.*
- *Psychological/Psychiatric Screenings, Evaluations, and/or Clearances.*
- *Restriction of Communication with Named Individuals or Groups within the University Community.*
- *Requirement to Secure Advance Authorization to Engage in a Specified Activity.*
- *Removal from Student Organization Office or Athletic Team.*
Removal from Student Organization Office or Athletic Team. This sanction is levied when it is thought that a student should not serve as a public representative of the University. Removal can be either temporary or permanent.
- *Rescission, withdrawal, or termination of University scholarships, grants, loans, employment, or other financial aid.*
- *Disciplinary Probation.*
This sanction implies a middle status between good standing at the University and suspension or dismissal. Students are permitted to remain enrolled under certain stated conditions, depending upon the nature of the violation and the potential educational value that may be derived from such conditions. Probation usually extends over a stated period, during which it is clearly understood that further disciplinary measures (up to and including expulsion) will follow if the terms of probation are violated. Probation is a final warning to students to conduct themselves as responsible members of the University community. Students who are on disciplinary probation may not be awarded a degree or attend commencement events, even if they have completed all requirements for a degree.

- *Suspension.*

This sanction is involuntary separation from the University for a specific period of time after which a return may be possible. It differs from dismissal only in that it implies a stated time when return will be possible. Suspension may extend to a semester or academic year or a designated date (e.g., when a stated condition has been met). Students suspended for disciplinary reasons cannot transfer into Widener using any credits earned during suspension. A student who is on suspension at the time of commencement events may not be awarded a degree or attend commencement events, even if they have completed all requirements for a degree. The student may not be a registered student, be present on the campus, or attend any University-sponsored event for any reason whatsoever for a specified period of time.

- *Dismissal.*

This sanction is involuntary separation from the University for an indefinite period of time but minimally one (1) academic year, after which time the student must apply for readmission to the University. Students dismissed for disciplinary reasons cannot transfer into Widener using any credits earned during the dismissal period. A student who has been dismissed may not be awarded a degree or attend commencement events, even if they have completed all requirements for a degree. The student may not be a registered student, be present on the campus, or attend any University sponsored event for any reason whatsoever unless officially granted re-entry to the University.

- *Expulsion*

This sanction is permanent involuntary separation from the University. A student who has been expelled may not be awarded a degree or attend commencement events, even if they have completed all requirements for a degree. The student may not ever again be a registered student, be present on campus, or attend any University-sponsored event.

- *Withholding the Degree.*

The University may withhold awarding a degree otherwise earned until the completion of the process set forth in this Policy, including the completion of all sanctions imposed. All students must comply with all University policies in order to receive their degree and must resolve all outstanding charges of misconduct before being approved for graduation. The University reserves the right at all times to withhold a degree from a student who has completed academic requirements but who is subject to disciplinary action or other sanctions.

- *Revocation of Admission and/or Degree.*

Admission to or a degree awarded from the University may be revoked for fraud, misrepresentation, or other violation of University standards in obtaining admission or a degree, or for serious violations committed by a student prior to admission or graduation. Students are advised that an offer of admission may be revoked by the University at any time without implementing the procedures or affording the rights set forth in the Student Code of Conduct, if it is deemed by the University to be in the best interests of the University, the University community, or the student to do so.

In addition, the university reserves the right to impose additional sanctions related to specific incidents involving students on or off campus.

Interim Sanctions Under the Student Code of Conduct (Emergency Removal)

The University can act to remove a Respondent entirely or partially from its education program or activities on an emergency basis when an individualized safety and risk analysis has determined that an immediate threat to the physical health or safety of any student or other individual justifies removal. This risk analysis is performed by the Title IX Coordinator. In cases involving student Respondents, the Title IX Coordinator may consult with the CARE Team as deemed appropriate by the Title IX Coordinator.

In all cases in which an emergency removal is imposed, the student, employee, or two (2) representatives from a student organization will be given the opportunity to meet with the Title IX Coordinator prior to such action/removal being imposed, or as soon thereafter as reasonably possible, to show cause why the action/removal should not be implemented or should be modified.



This meeting is not a hearing on the merits of the allegation(s), but rather is an administrative process intended to determine solely whether the emergency removal is appropriate. When this meeting is not requested within five (5) business days, objections to the emergency removal will be deemed waived. A Complainant and their Advisor may be permitted to participate in this meeting if the Title IX Coordinator determines it is equitable to do so. This section also applies to any restrictions that a coach or athletic administrator may place on a student-athlete arising from allegations related to Title IX. There is no appeal process for emergency removal decisions.

A Respondent may be accompanied by an Advisor of their choice when meeting with the Title IX Coordinator for the show cause meeting. The Respondent will be given access to a written summary of the basis for the emergency removal prior to the meeting to allow for adequate preparation.

The Title IX Coordinator has sole discretion under this policy to implement or stay an emergency removal and to determine the conditions and duration. Violation of an emergency removal under this Policy will be grounds for discipline, which may include expulsion or termination. The University will implement the least restrictive emergency actions possible in light of the circumstances and safety concerns. As determined by the Title IX Coordinator, these actions could include, but are not limited to: removing a student from a residence hall, temporarily reassigning an employee, restricting a student's or employee's access to or use of facilities or equipment, allowing a student to withdraw or take grades of incomplete without financial penalty, authorizing an administrative leave, and suspending a student's participation in extracurricular activities, student employment, student organizational leadership, or intercollegiate/intramural athletics.

At the discretion of the Title IX Coordinator, alternative coursework options may be pursued to ensure as minimal an academic impact as possible on the parties.

Imposition of Sanctions

The university takes violations of its policies, rules, regulations, codes, and standards seriously and will apply appropriate sanctions against students found responsible for violations thereof. Students should be aware that, if they are responsible for an incident that involves multiple violations, or if they have committed previous violations, the overall and cumulative nature of the violations will be considered when sanctions are levied. In addition, depending upon the nature and severity of the offense(s) committed, sanctions as severe as suspension, dismissal, or expulsion from the university may be imposed even in the case of a first offense.

Available Sanctions for Employees

Sanctions for an employee who has engaged in harassment, discrimination, and/or retaliation include:

Warning—verbal or written	Performance improvement/management process	Required counseling	Required training or education
Probation	Loss of annual pay increase	Loss of oversight or supervisory responsibility	Demotion
Administrative leave with pay	Administrative leave without pay	Termination	

Appeals

Any party may file a Request for Appeal, but it must be submitted, in writing, to the Title IX Coordinator within five (5) business days of the delivery of the Notice of Outcome.

- *Grounds for Appeal*

Appeals are limited to the following grounds:

- 1) Procedural irregularity that affected the outcome of the matter;
- 2) New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
- 3) The Title IX Coordinator, Investigator(s), or Decision-maker(s) had a conflict of interest or bias for or against Complainants or Respondents generally or the specific Complainant or Respondent that affected the outcome of the matter.

If any of the grounds in the Request for Appeal do not meet the grounds in this Policy, that request will be denied and the Parties and their Advisors will be notified, in writing, of the denial and the rationale.

If any of the grounds in the Request for Appeal meet the grounds in this Policy, then the Appeal Officer will notify the other Party(ies) and their Advisor(s), the Title IX Coordinator, and, when appropriate, the Investigator(s) and/or the original Decision-maker(s).

The other Party(ies) and their Advisor(s), the Title IX Coordinator, and, when appropriate, the Investigator(s) and/or the original Decision-maker(s) will be mailed, emailed, and/or provided a hard copy of the request with the approved grounds and then be given five (5) business days to submit a response to the portion of the appeal that was approved and involves them. All responses will be forwarded by the Title IX Coordinator to all parties for review and comment.

The non-appealing Party (if any) may also choose to raise a new ground for appeal at this time. If so, that will be reviewed for standing by the Appeals Officer and either denied or approved. If approved, it will be forwarded to the Party who initially requested an appeal, the Investigator(s) and/or original Decision-maker(s), as necessary, who will submit their responses within five (5) business days, which will be circulated for review and comment by all Parties.

Neither Party may submit any new requests for appeal after this time period. The Appeal Officer will collect any additional information needed and all documentation regarding the approved grounds and the subsequent responses. The Appeal Officer will render a decision in no more than five (5) business days, barring exigent circumstances. All decisions apply the preponderance of the evidence standard.

A Notice of Appeal Outcome will be sent to all Parties simultaneously, including the decision on each approved ground and rationale for each decision. The Notice of Appeal Outcome will specify the finding on each ground for appeal, any specific instructions for remand or reconsideration, any sanctions that may result which the University is permitted to share according to state or federal law, and the rationale supporting the essential findings to the extent the University is permitted to share under state or federal law.

Notification will be made in writing and may be delivered by one or more of the following methods: in person, mailed to the local or permanent address of the Parties as indicated in official University records, or emailed to the Parties' University-issued email or otherwise approved account. Once mailed, emailed, and/or received in person, notice will be presumptively delivered.

- *Sanction(s) Status During the Appeal*

Any sanctions imposed as a result of the Hearing are stayed during the appeal process. Supportive measures may be reinstated, subject to the same supportive measure procedures above.

If any of the sanctions are to be implemented immediately post-Hearing, then emergency removal procedures (detailed in Section 8, if applicable) must be permitted within forty-eight (48) hours of implementation.

The University may still place holds on official transcripts, diplomas, graduations, and course registration pending the outcome of an appeal when the original sanctions included separation.

- *Appeal Considerations*

- Decisions on appeal are to be deferential to the original decision, making changes to the finding only when there is clear error and to the sanction(s)/responsive action(s) only if there is a compelling justification to do so.
- Appeals are not intended to provide for a full re-hearing (de novo) of the allegation(s). In most cases, appeals are confined to a review of the written documentation or record of the original hearing and pertinent documentation regarding the specific grounds for appeal.
- An appeal is not an opportunity for the Appeal Officer to substitute their judgment for that of the original Decision-maker(s) merely because they disagree with the finding and/or sanction(s).
- The Appeal Officer may consult with the Title IX Coordinator for clarification on questions of procedure or rationale, if needed. Documentation of all such consultation will be maintained.
- Appeals granted based on new evidence should normally be remanded to the original Investigator(s) and/or Decision-maker(s) for reconsideration. Other appeals may be remanded at the discretion of the Title IX Coordinator or, in limited circumstances, decided on appeal.
- Once an appeal is decided, the outcome is final. Further appeals are not permitted, even if a decision or sanction is changed on remand (except in the case of a new Hearing.)
- In rare cases where a procedural or substantive error cannot be cured by the original Decision-maker(s) (as in cases of bias), the Appeal Officer may order a new Hearing with a new Decision-maker(s).



- The results of a remand to a Decision-maker(s) cannot be appealed. The results of a new Hearing can be appealed, once, on any of the three (3) appeal grounds.
- In cases in which the appeal results in reinstatement to the University or resumption of privileges, all reasonable attempts will be made to restore the Respondent to their prior status, recognizing that some opportunities lost may be irreparable in the short term.

Notices

A victim of a crime of violence, upon written request, will receive the results of any disciplinary proceedings conducted by Widener University against the student who was the alleged perpetrator of the crime. If the alleged victim is deceased, the next of kin may receive a report of the disciplinary action taken against the perpetrator.

When a student or employee reports to the institution that they have been the victim of sexual assault or sexual violence, they will receive a victim notice that provides them with a written explanation of their rights and options.

SEX OFFENDERS

In accordance to the Campus Sex Crimes Prevention Act of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the University is providing a link to the Pennsylvania and Delaware State Sex Offender Registry. All sex offenders are required to register in the state of Pennsylvania and Delaware and to provide notice of each institution of higher education in Pennsylvania and Delaware at which the person is employed, carries a vocation or is a student.

Pennsylvania

www.pameganslaw.state.pa.us

Sex Offender Registry

PO Box 598

Camp Hill, PA 17001

Delaware

<http://sexoffender.dsp.delaware.gov>

Bureau of Identification

Sex Offender Registry

PO Box 430

Dover, DE 19903

In addition to the above notice to the State of Pennsylvania and Delaware, all sex offenders are required to deliver written notice of their status as a sex offender to the University's Dean of Students or Associate Vice President of Human Resources no later than three (3) business days prior to their enrollment in, employment with, volunteering at or residence in the University. Such notification may be disseminated by the University to, and for the safety and well-being of, the University community, and may be considered by the University for enrollment and discipline purposes.

REPORT TO EDUCATION DEPARTMENT VIA THE WEB-BASED DATA COLLECTION

The Executive Director of Campus Safety is responsible to submit the annual crime statistics to the Federal Government's Department of Education's web site by October 1 each year. The Director is also responsible to submit the annual crime statistics to the Pennsylvania State Police by February 15 each year.

This report will include crime statistics for following categories:

Resolution Processes

- Murder and non-negligent manslaughter
- Negligent manslaughter
- Rape
- Fondling
- Incest
- Statutory Rape
- Domestic Violence

- Dating Violence
- Stalking
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson
- Hate crimes

Arrests

- Weapons possession
- Drug law
- Liquor law

Referrals

- Weapons possession
- Drug law
- Liquor law

MISSING PERSONS

Reporting Missing Persons

The University's Office of Campus Safety will conduct an investigation regarding any student or employee reported as missing. If a member of the University community has reason to believe that a student or employee is missing, he or she should immediately notify the Office of Campus Safety on the Chester campus (610-499-4200), on the Wilmington campus (302-477-2200) or on the Harrisburg campus (717-541-1911), and may also notify local law enforcement authorities. Individuals making such reports may use any campus telephone or an emergency telephone and/or may come to the Office of Campus Safety on the appropriate campus. The Offices of Campus Safety on the Chester campus and the Wilmington campus are staffed with professional personnel 24 hours per day, 7 days per week. Reports of missing persons made to other University officials or offices shall be referred immediately to the appropriate Campus Safety Office.

Initial Response

In the event that a student or employee is reported as missing, the Campus Safety Office will generate a missing person report and investigate the missing person's on campus residence or office, if applicable, other University facilities and recent One Card usage. The Campus Safety Supervisor may also check hospital admissions and contact the local police department for further information regarding the missing person.

Notification Procedures

After investigating the missing person report, should the Office of Campus Safety determine that a student has been missing for more than 24 hours, then the Campus Safety Office will notify the local police department and the following officials of the University: Vice President for Administration and Finance, Provost, Dean of Students, Dean of Residence Life, Director of Campus Services, Area Coordinator and Resident Assistant. If the missing person is an international student, then the Office of Campus Safety will also contact the International Student Service Office. If the missing person is an employee, then the Office of Campus Safety will notify the Vice President for Administration and Finance and Provost. The procedure for notification to such University officials is as follows: The responding Campus Safety Officer will notify the shift supervisor who will contact the Campus Safety On-Call Director. The Executive Director of Campus Safety will contact the appropriate office(s) as outlined above.

In instances where, upon investigation of the official report, the Campus Safety Office determines that a missing student has been missing for more than 24 hours, the Campus Safety Office will contact the individual(s) identified by the student as a confidential contact. If the missing student is under 18 years of age and not emancipated, the University will immediately contact the parent(s) or legal guardian of the student. In instances where neither of the two preceding scenarios apply, the University will inform the appropriate law enforcement agency that the student is missing.

Emergency Contact Registration and University Contacts

All students and employees have the option to identify confidentially an individual or individuals whom the University can contact in the event that a student is determined to be missing for more than 24 hours. Such contact information will be accessible only to authorized campus officials and will not be disclosed except to law enforcement personnel in furtherance of a missing person investigation. If a student has identified such an individual, the University will notify that individual no later than 24 hours after the student is determined to be missing.

Students may register the confidential contact information through the Office of Student Affairs.

All students under 18 years of age who are not emancipated are advised that the University must notify a custodial parent or guardian no later than 24 hours after the time the student is determined to be missing according to the University's official notification procedures, in addition to notifying any contact person designated by the student.

Notifications pursuant to this section relating to students shall be made by the On-Call Dean of Student Affairs. Notifications pursuant to this section relating to employees shall be made by the Office of Human Resources.

Nothing shall preclude the University's immediate notification of authorities, contact persons or family members in the event the University deems same necessary, in its sole discretion, to protect the health, safety or welfare of a student, employee or other member of the University community.

FIRE SAFETY LOG

Institutions must keep a Fire Log that states the nature of the fire, date, time, and general location of each fire in on-campus student housing facilities. Widener University complies with this rule by including all fire-related incidents in the Fire Log. The University will make the Fire Logs for the Chester and Wilmington campuses for the most recent 60 day period open to public inspection during normal business hours. Requests for information older than 60 days must be directed to the Executive Director of Campus Safety, and such information will be made available within two business days of a request for public inspection.

FIRE SAFETY STATISTICS

2022 ON-CAMPUS STUDENT BUILDING RESIDENCE FIRES

Widener University Main Campus Residence Halls/Houses	Total Fires in Each Building	Fire Number	Cause of Fire	Injuries	Deaths	Value of Property Damage
505 East 13th Street	0	0	N/A	N/A	N/A	N/A
507 East 13th Street	0	0	N/A	N/A	N/A	N/A
511 East 13th Street	0	0	N/A	N/A	N/A	N/A
1300 Potter Street	0	0	N/A	N/A	N/A	N/A
Boettnor Hall	0	0	N/A	N/A	N/A	N/A
Cann Hall	0	0	N/A	N/A	N/A	N/A
Castle	0	0	N/A	N/A	N/A	N/A
Dixon North	0	0	N/A	N/A	N/A	N/A
Dixon South	0	0	N/A	N/A	N/A	N/A
Grasselli Hall	0	0	N/A	N/A	N/A	N/A
Hanna Hall	0	0	N/A	N/A	N/A	N/A
Harris Hall	0	0	N/A	N/A	N/A	N/A
Howell Hall	0	0	N/A	N/A	N/A	N/A
Kapelski Hall	0	0	N/A	N/A	N/A	N/A
Manor	0	0	N/A	N/A	N/A	N/A
Metropolitan Hall	0	0	N/A	N/A	N/A	N/A
Moll Hall	0	0	N/A	N/A	N/A	N/A
New Hall South	0	0	N/A	N/A	N/A	N/A
Sharples Hall	0	0	N/A	N/A	N/A	N/A
Thayer Hall	0	0	N/A	N/A	N/A	N/A
Turrell Hall	0	0	N/A	N/A	N/A	N/A
822 Glen Terrace	0	0	N/A	N/A	N/A	N/A
824 Glen Terrace	0	0	N/A	N/A	N/A	N/A
1411 Melrose Ave	0	0	N/A	N/A	N/A	N/A
1417 Melrose Ave	0	0	N/A	N/A	N/A	N/A
1505 Melrose Ave	0	0	N/A	N/A	N/A	N/A
1706 Walnut St	0	0	N/A	N/A	N/A	N/A
1710 Walnut St	0	0	N/A	N/A	N/A	N/A
1509 Washington Ave	0	0	N/A	N/A	N/A	N/A
1516 Washington Ave	0	0	N/A	N/A	N/A	N/A
Widener University Delaware Law School Residence Halls/Houses	Total Fires in Each Building	Fire Number	Cause of Fire	Injuries	Deaths	Value of Property Damage
Concord Hall	0	0	N/A	N/A	N/A	N/A
ShIPLEY Hall	0	0	N/A	N/A	N/A	N/A
Townhouses 1-3	0	0	N/A	N/A	N/A	N/A
Townhouses 4-6	0	0	N/A	N/A	N/A	N/A
Townhouses 7-9	0	0	N/A	N/A	N/A	N/A
Townhouses 10-12	0	0	N/A	N/A	N/A	N/A

2021 ON-CAMPUS STUDENT BUILDING RESIDENCE FIRES

Widener University Main Campus Residence Halls/Houses	Total Fires in Each Building	Fire Number	Cause of Fire	Injuries	Deaths	Value of Property Damage
505 East 13th Street	0	0	N/A	N/A	N/A	N/A
507 East 13th Street	0	0	N/A	N/A	N/A	N/A
511 East 13th Street	0	0	N/A	N/A	N/A	N/A
1300 Potter Street	0	0	N/A	N/A	N/A	N/A
Boettner Hall	0	0	N/A	N/A	N/A	N/A
Cann Hall	0	0	N/A	N/A	N/A	N/A
Castle	0	0	N/A	N/A	N/A	N/A
Dixon North	0	0	N/A	N/A	N/A	N/A
Dixon South	0	0	N/A	N/A	N/A	N/A
Grasselli Hall	0	0	N/A	N/A	N/A	N/A
Hanna Hall	0	0	N/A	N/A	N/A	N/A
Harris Hall	0	0	N/A	N/A	N/A	N/A
Howell Hall	0	0	N/A	N/A	N/A	N/A
Kapelski Hall	0	0	N/A	N/A	N/A	N/A
Manor	0	0	N/A	N/A	N/A	N/A
Metropolitan Hall	0	0	N/A	N/A	N/A	N/A
Moll Hall	0	0	N/A	N/A	N/A	N/A
New Hall South	0	0	N/A	N/A	N/A	N/A
Sharples Hall	0	0	N/A	N/A	N/A	N/A
Thayer Hall	0	0	N/A	N/A	N/A	N/A
Turrell Hall	0	0	N/A	N/A	N/A	N/A
822 Glen Terrace	0	0	N/A	N/A	N/A	N/A
824 Glen Terrace	0	0	N/A	N/A	N/A	N/A
1411 Melrose Ave	0	0	N/A	N/A	N/A	N/A
1417 Melrose Ave	0	0	N/A	N/A	N/A	N/A
1505 Melrose Ave	0	0	N/A	N/A	N/A	N/A
1706 Walnut St	0	0	N/A	N/A	N/A	N/A
1710 Walnut St	0	0	N/A	N/A	N/A	N/A
1509 Washington Ave	0	0	N/A	N/A	N/A	N/A
1516 Washington Ave	0	0	N/A	N/A	N/A	N/A

Widener University Delaware Law School Residence Halls/Houses	Total Fires in Each Building	Fire Number	Cause of Fire	Injuries	Deaths	Value of Property Damage
Concord Hall	0	0	N/A	N/A	N/A	N/A
Shipleigh Hall	0	0	N/A	N/A	N/A	N/A
Townhouses 1-3	0	0	N/A	N/A	N/A	N/A
Townhouses 4-6	0	0	N/A	N/A	N/A	N/A
Townhouses 7-9	0	0	N/A	N/A	N/A	N/A
Townhouses 10-12	0	0	N/A	N/A	N/A	N/A

2020 ON-CAMPUS STUDENT BUILDING RESIDENCE FIRES

Widener University Main Campus Residence Halls/Houses	Total Fires in Each Building	Fire Number	Cause of Fire	Injuries	Deaths	Value of Property Damage
505 East 13th Street	0	0	N/A	N/A	N/A	N/A
507 East 13th Street	0	0	N/A	N/A	N/A	N/A
511 East 13th Street	0	0	N/A	N/A	N/A	N/A
1300 Potter Street	0	0	N/A	N/A	N/A	N/A
Boettnor Hall	0	0	N/A	N/A	N/A	N/A
Cann Hall	0	0	N/A	N/A	N/A	N/A
Castle	0	0	N/A	N/A	N/A	N/A
Dixon North	0	0	N/A	N/A	N/A	N/A
Dixon South	0	0	N/A	N/A	N/A	N/A
Grasselli Hall	0	0	N/A	N/A	N/A	N/A
Hanna Hall	0	0	N/A	N/A	N/A	N/A
Harris Hall	0	0	N/A	N/A	N/A	N/A
Howell Hall	0	0	N/A	N/A	N/A	N/A
Kapelski Hall	0	0	N/A	N/A	N/A	N/A
Manor	0	0	N/A	N/A	N/A	N/A
Metropolitan Hall	1	1	Burn marks found on bulletin board	0	0	\$100.00
Moll Hall	0	0	N/A	N/A	N/A	N/A
New Hall South	0	0	N/A	N/A	N/A	N/A
Sharples Hall	0	0	N/A	N/A	N/A	N/A
Thayer Hall	0	0	N/A	N/A	N/A	N/A
Turrell Hall	0	0	N/A	N/A	N/A	N/A
822 Glen Terrace	0	0	N/A	N/A	N/A	N/A
824 Glen Terrace	0	0	N/A	N/A	N/A	N/A
1411 Melrose Ave	0	0	N/A	N/A	N/A	N/A
1417 Melrose Ave	0	0	N/A	N/A	N/A	N/A
1505 Melrose Ave	0	0	N/A	N/A	N/A	N/A
1706 Walnut St	0	0	N/A	N/A	N/A	N/A
1710 Walnut St	0	0	N/A	N/A	N/A	N/A
1509 Washington Ave	0	0	N/A	N/A	N/A	N/A
1516 Washington Ave	0	0	N/A	N/A	N/A	N/A
Widener University Delaware Law School Residence Halls/Houses	Total Fires in Each Building	Fire Number	Cause of Fire	Injuries	Deaths	Value of Property Damage
Concord Hall	0	0	N/A	N/A	N/A	N/A
Shipleigh Hall	0	0	N/A	N/A	N/A	N/A
Townhouses 1-3	0	0	N/A	N/A	N/A	N/A
Townhouses 4-6	0	0	N/A	N/A	N/A	N/A
Townhouses 7-9	0	0	N/A	N/A	N/A	N/A
Townhouses 10-12	0	0	N/A	N/A	N/A	N/A

FIRE SAFETY AMENITIES IN WIDENER UNIVERSITY RESIDENTIAL FACILITIES

ON-CAMPUS STUDENT RESIDENCE BUILDINGS AND FIRE SAFETY SYSTEMS 2022

Widener University Main Campus Residence Halls/Houses	Fire Alarm System	Sprinkler System	Smoke & Heat Detection	Fire Extinguishers	Evacuation Plans Posted	Number of Evacuation (Fire) Drills Each Calendar Year
505 East 13th Street	Yes	Yes	Yes	Yes	No	1
507 East 13th Street	Yes	Yes	Yes	Yes	No	1
511 East 13th Street	Yes	Yes	Yes	Yes	No	1
1300 Potter Street	Yes	Yes	Yes	Yes	No	1
Boettner Hall	Yes	Yes	Yes	Yes	No	1
Cann Hall	Yes	Yes	Yes	Yes	No	1
Castle	Yes	Yes	Yes	Yes	No	1
Dixon North	Yes	Yes	Yes	Yes	No	1
Dixon South	Yes	Yes	Yes	Yes	No	1
Grasselli Hall	Yes	Yes	Yes	Yes	No	1
Hanna Hall	Yes	Yes	Yes	Yes	No	1
Harris Hall	Yes	Yes	Yes	Yes	No	1
Howell Hall	Yes	Yes	Yes	Yes	No	1
Kapelski Hall	Yes	Yes	Yes	Yes	No	1
Manor	Yes	Yes	Yes	Yes	No	1
Metropolitan Hall	Yes	Yes	Yes	Yes	No	1
Moll Hall	Yes	Yes	Yes	Yes	No	1
New Hall South	Yes	Yes	Yes	Yes	No	1
Sharples Hall	Yes	Yes	Yes	Yes	No	1
Thayer Hall	Yes	Yes	Yes	Yes	No	1
Turrell Hall	Yes	Yes	Yes	Yes	No	1
822 Glen Terrace	No	No	Yes	Yes	No	1
824 Glen Terrace	No	No	Yes	Yes	No	1
1411 Melrose Ave	No	No	Yes	Yes	No	1
1417 Melrose Ave	No	No	Yes	Yes	No	1
1505 Melrose Ave	No	No	Yes	Yes	No	1
1706 Walnut St	No	No	Yes	Yes	No	1
1710 Walnut St	No	No	Yes	Yes	No	1
1509 Washington Ave	No	No	Yes	Yes	No	1
1516 Washington Ave	No	No	Yes	Yes	No	1

Widener University Delaware Law School Residence Halls/Houses	Fire Alarm System	Sprinkler System	Smoke & Heat Detection	Fire Extinguishers	Evacuation Plans Posted	Number of Evacuation (Fire) Drills Each Calendar Year
Concord Hall	Yes	Yes	Yes	Yes	No	1
Shipleigh Hall	Yes	Yes	Yes	Yes	No	1
Townhouses 1-3	Yes	Yes	Yes	Yes	No	1
Townhouses 4-6	Yes	Yes	Yes	Yes	No	1
Townhouses 7-9	Yes	Yes	Yes	Yes	No	1
Townhouses 10-12	Yes	Yes	Yes	Yes	No	1

All Widener University residential facilities are also monitored off site by a UL central station.

The Commonwealth Law School campus has no student housing.

ANNUAL FIRE SAFETY REPORT

If a fire occurs anywhere on a Widener University campus, individuals should immediately notify the Officer of Campus Safety by dialing 610-499-4200 (Chester), 302-477-2200 (Wilmington), or 717-541-1911 (Harrisburg). Campus Safety will initiate an on-campus response and contact the local fire department. If a member of the Widener community finds evidence of a fire that has been extinguished, and the person is not sure whether Campus Safety has already responded, the community member should immediately notify Campus Safety to investigate and document the incident. For purposes of including a fire in the statistics in the annual report, students and employees should report that a fire has occurred to one of the following individuals or offices: Campus Safety Office or Residence Life/Campus Services Office.

The campus fire alarm systems alert community members of potentially dangerous situations. Community members are required to heed an activated fire alarm system, and evacuate a building immediately. Use the nearest available exit to evacuate the building. Gather outside designated assembly point. Community members should familiarize themselves with the exits in each building.

When a fire alarm is activated, the elevators in most buildings will automatically recall to a pre-designated fire safe floor. Occupants should use the stairs to evacuate the building. If you are caught in the elevator, push the emergency button or contact Campus Safety.

Fire Safety is reviewed at all student and employee orientations and during fire drills.

Evacuation Procedures for Students and Employees in the Event of a Fire

Don't panic. In the event of a fire, find nearest pull station and sound the alarm. Contact the Officer of Campus Safety immediately. Remember to shut all doors and windows in the vicinity of the fire. If the fire is small, use a fire extinguisher to put it out. Exit the building using the nearest safe hallway or stairway. Do not use the elevators. Do not run.

If there is smoke in the room, keep low to the floor and find the exit. Check to determine if the doorknob is hot. If it is hot, do not open the door. If the doorknob is not hot, brace yourself against the door and crack it open. If there is heat or heavy smoke, close the door and stay in your room. Seal up the cracks under the door with sheets or towels. If there is smoke in the room, crack the windows at the bottom and at the top to allow for ventilation. Hang a sheet or towel from the window to announce that you are in your room. Contact the Officer of Campus Safety. Be sure to give your room number and your location.

If you can exit the room, put on shoes (and if necessary a coat). If smoke is evident, get a wet towel to cover your face. Close all doors. If in exiting the building you are blocked by fire, go to the safest fire free area, or stairwell. If a phone is not available call Campus Safety, or find a window and signal that you are still in the building.

Fire Protection Equipment/Systems

All residential buildings are equipped with automatic fire detection and alarm systems which are monitored by the Campus Safety dispatcher, 24 hours a day, 365 days a year.

Emergency Response and Evacuation Testing Procedures/Fire Safety Education

An evacuation (fire) drill is coordinated by the Officer of Campus Safety at least once each year for all facilities with fire alarm systems on the Chester, Wilmington, and Harrisburg campuses. Students and employees learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. Campus Safety does not inform students in advance about evacuations. Campus Safety and Residence Life staff will communicate information to students regarding the developing situation or any evacuation changes. The purpose of evacuation drills is to prepare building occupants for an organized evacuation in the case of a fire or other emergency. At Widener University, evacuation drills are used as a way to educate and train occupants on fire safety issues specific to their building. During the drill, occupants 'practice' drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides the University an opportunity to test the operation of fire alarm system components. Evacuation drills are monitored by the Office of Campus Safety and Residence Life staff to evaluate egress and behavioral patterns. Students receive information about evacuation and shelter-in-place procedures during the evacuation and during other educational sessions that they can participate in throughout the year.

All students and employees receive fire safety education during orientations. Campus Safety Officers and Residence Life staff also receive Fire Safety Training at the beginning of the fall semester. RA's can request additional training with residential students as a floor program in the residence halls as well.

Plans for Future Improvements in Fire Safety

The University continues to assess and upgrade fire safety equipment as an ongoing process to ensure all systems meet National Fire Safety standards. Widener is currently working with a fire safety engineer who has been conducting residence life inspections looking for potential improvements, upgrades or system replacements. Once the final report has been completed, Widener University will conduct an overview of any recommendations and implement those that have been agreed upon. The fire alarms, sprinkler systems, and fire extinguishers are inspected annually and recommended repairs and upgrades are made where needed.

Future improvements in fire safety will include the addition of emergency evacuation plans within the residence halls, fire extinguisher training for Campus Safety Officers, a burn pod program, and fire prevention education for persons who violate fire safety policies.

Portable Electrical Appliances

Coffee pots, corn poppers, and other cooking devices with self-contained, thermostatically controlled heating elements must be used with extreme care. Immersion coils, hot plates, appliances with open coils or burners, and any non-thermostatically controlled appliances are not permitted in residence halls and will be subject to confiscation. Only equipment that has been tested as safe (UL or Factory of Mutual Approval) and is in good repair should be used.

Smoking

Smoking and smoking products are prohibited within the boundaries of each of the university's three campuses. Tobacco products are also prohibited and includes any lighted tobacco product and/or any oral tobacco product. The prohibited areas within each of the campuses boundaries include all buildings, facilities, indoor and outdoor spaces and grounds owned, rented and licensed by the university. This policy also applies to parking lots, walkways, sidewalks, sports venues, university vehicles and private vehicles parked or operated on university property.

Open Flames

No open fires are permitted anywhere on campus at any time. These items include but are not limited to portable stoves, kerosene lamps, cut trees, and incense and candles. Possession of hibachis, barbecue grills, smokers, potpourri burning units or other fire-starting devices is prohibited without prior approval from the Office of Campus Safety. Violators are subject to disciplinary action via the student/employee code of conduct and/or criminal prosecution.

